CS Form No. 9
Revised 2018

Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines
LIGHT RAIL TRANSIT AUTHORITY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LIGHT RAIL TRANSIT AUTHORITY in the CSC website:

LEO A. MANGAMPO
OIC, Administrative Department

Date: August 13, 2026

No.	Position Title **(Parenthetical Title, if applicable)**	Plantilla Item No.	Salary/ Job/ Pay Grade	**Monthly Salary**	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Procurement Analyst B	126	11	33387	Bachelor's degree	None required	None required	CS Professional / Second Level Eligibility	Knowledge of RA9184 and its IRR; Records Management; Procurement Plan Preparation; Database Management; Knowledge of Government Procurement Policies; Materials Planning/ Knowledge of Warehousing Concepts	Procurement Division, Line 2 Depot, Marcos Highway, Santolan, Pasig City

2	Cashiering Services Chief A	192	21	95296	Bachelor's degree	24 hours of relevant training	4 years of relevant experience	CS Professional / Second Level Eligibility	Knowledge of Automated Fare Collection System (AFCS) Contactless Ticketing System; Cash Handling; Cash Management; Detection of Counterfeit Bills and Notes; Customer Service Skills; Knowledge of Handling Irate Customers; Technical Writing/ Report Writing; Oral and Written Communication Skills; Knowledge of Handling Persons with Disabilities (PWD) passengers	Ticket Management and Sales Collection Division (formerly Ticket Production Division), Line 2 Depot, Marcos Highway, Santolan, Pasig City

Note: *"LRTA adheres to a **non-discrimination policy** and encourages applications from **all qualified individuals,** regardless of gender identity, sexual orientation, disabilities, religion, or indigenous group membership, in accordance with the **Equal Employment Opportunities Principle (EEOP)**.*

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send thru email not later than **August 23, 2026.**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of Service Record (if applicable)
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. Photocopy of Ombudsman Clearance

QUALIFIED APPLICANTS are advised to send through courier/email their application to:

ESTHER A. SONEJA
Human Resource Management Officer V
LRTA Line 2 Depot, Marcos Highway,
Santolan, Pasig City
recruitment@lrta.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.