



LIGHT
RAIL
TRANSIT
AUTHORITY



CERTIFICATION

This is to certify that the Minutes of Meeting of the **LRTA Board of Directors' Meeting** on **17 January 2025** consisting of eleven (11) pages has been presented for Board approval during the Board of Directors' Meeting on 21 February 2025 and the same was approved subject to comments and/or corrections from the Members to be submitted to the Corporate Secretary within seven (7) days from the Board Meeting; and that if no comment or correction is received within the said period, the minutes is deemed approved.

That no comment or correction was received during the given period.

That the very minutes passed upon and approved by the Board is hereto attached, each and every page thereof signed by the Corporate Secretary.

Any marking, correction, alteration, intercalation, annotation or erasure on the subject minutes shall void the authenticity of the same and render this Certification inoperative and of no force and effect.

Issued this 10th day of March 2025.


ATTY. PATRICK HENRY M. VILLANUEVA
Corporate Secretary



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MINUTES OF MEETING OF THE LRTA BOARD OF DIRECTORS ON 17 JANUARY 2025 AT THE LRTA COMMAND CENTER, LRTA ADMINISTRATION BUILDING, LRT LINE 1 PASAY DEPOT, AURORA BOULEVARD, TRAMO, PASAY CITY, AND VIA ZOOM TELECONFERENCE.

MEMBERS/DIRECTORS PRESENT:

| | | |
|---------------------|---|--|
| Presiding Officer | ASEC. JORJETTE B. AQUINO | DOTr |
| Members | ADMINISTRATOR HERNANDO T. CABRERA ATTY. GLIRICIDIA C. TUMALIUAN-ALI ENGR. ISAGANI M. VICTORIO ATTY. DIMAPUNO R. DATU | LRTA DPWH* LTFRB* Private Sector Representative |
| Observers | MR. MARK ERIZ R. CRUZ MS. MARIEL KYLE R. JARDINERO | NEDA* NEDA* |
| Absents | DOF DBM NEDA MMDA | |
| Corporate Secretary | ATTY. PATRICK HENRY M. VILLANUEVA | LRTA |
| Attendees | ATTY. DOMINIC PAUL O. GENSON MS. CRISTINE JOYCE D. BAÑAS MS. JOAN B. LAPEZ MS. JANINA MARIE C. CAPISTRANO MS. JENNY RUTH C. SUGUITAN MR. CRAIG D. ANGELES DA PAUL Y. CHUA ATTY. JOSE JOBEL V. BELARMINO ATTY. RONALD REDENTOR G. DE VEYRA MS. MARIA CORAZON S. PASCUAL MR. NICOLAS G. OMBAO MR. FELIX GERARD R. LEYSON | DOTr DOTr DOTr DOTr DOTr DOTr* LRTA LRTA LRTA* LRTA LRTA LRTA |

*via Zoom.

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| 44 | ATTY. AYLWINSTON C. PILLOS | LRTA |
| 45 | ENGR. SHERWIN P. BISCOCHO | LRTA |
| 46 | ENGR. JOSEPH DEXTER S. BUENCONSEJO | LRTA |
| 47 | ENGR. MCJOVIN CHRISTIAN S. CALUYA | LRTA |
| 48 | ENGR. HILFRED Q. TUSING | LRTA |
| 49 | ENGR. SANTOS G. ABRAZADO | LRTA |
| 50 | MR. PLARIDEL N. DELA TORRE | LRTA |
| 51 | ENGR. LORELIE L. REYES | LRTA |
| 52 | MS. DIVINA J. GUISON | LRTA |
| 53 | MS. JENNIFER L. BAGAOISAN | LRTA |
| 54 | MR. JIMMY L. CHUA | LRTA |
| 55 | MR. LEO A. MANGAMPO | LRTA |
| 56 | MS. EVELYN P. JANE0 | LRTA |
| 57 | MS. ROSALEA R. MARIANO | LRTA |
| 58 | MR. DOMINICK D. CORNELIO | LRTA* |
| 59 | MS. LEILANI H. ANONAY | LRTA* |
| 60 | MS. JENILYN P. MALAPO | LRTA* |
| 61 | MS. CATHERINE P. LOPEZ | LRTA |
| 62 | ENGR. DEAH KRISTINE G. WAMINAL | LRTA |
| 63 | ENGR. HUSSEIN LEE G. TALENS | LRTA |
| 64 | MS. ESTHER A. SONEJA | LRTA |
| 65 | MR. HAROLD CHRISTIAN D. STA MARIA | LRTA |
| 66 | MR. DENNIS L. SALAZAR | LRTA |
| 67 | MS. CLAUDINE A. SAMSON-MEDINA | LRTA* |
| 68 | MS. MARIZEL V. TORRES | LRTA* |
| 69 | MS. MARIE YSSEL O. SILBOL | LRTA |
| 70 | MR. MARK BENN R. TABUCOL | LRTA |
| 71 | MR. LEO MICHAEL G. SURIO | LRTA |
| 72 | MS. KLARISS ANN L. ASTUDILLO | LRTA |
| 73 | MS. KATE R. REYES | LRTA |

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76 **A. INVOCATION**

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78 Engr. McJovin Christian S. Caluya, Principal Engineer B, Lines 1 and 2 Engineering
79 Department, LRTA, made the invocation.

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82 **B. CALL TO ORDER**

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84 The Corporate Secretary mentioned that DOTr issued Special Order No. 2025-014, dated
85 17 January 2025, designating Asec. Jorjette B. Aquino as the official DOTr Alternate
86 Chairperson to the 17 January 2025 LRTA Board of Directors' Meeting.

87 With Asec. Jorjette B. Aquino, DOTr, presiding, the meeting was called to order at around
88 2:06 in the afternoon.

89

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91 **C. QUORUM**

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93 The Corporate Secretary, Atty. Patrick Henry M. Villanueva, manifested that with FIVE (5)
94 Members present, there is quorum to do official business.

95

96 The Corporate Secretary stated that the meeting is being recorded, and is joined by the
97 LRTA Deputy Administrators and Managers, and by the staff of the Knowledge
98 Management and Information Technology Division (KMITD), LRTA, and of the Office of
99 the Corporate Secretary, LRTA, for technical support and clerical assistance.

100

101 He also mentioned that the meeting is joined by DOTr staff from the DOTr Project
102 Implementation Unit (PIU).

103

104 He also recognized the attendance of observers from the National Economic and
105 Development Authority (NEDA) who joined via Zoom.

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108 **D. READING & APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING**

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110 **D.1. Minutes of the 27 December 2024 LRTA Board of Directors' Meeting.**

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112 Upon motion by Dir. Datu duly seconded by Administrator Cabrera, the Minutes of Meeting
113 of the LRTA Board of Directors on 27 December 2024 was approved subject to comments
114 and corrections of the Members, if there are any, within seven (7) days from the instant
115 meeting.

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118 **E. MATTERS ARISING FROM THE MINUTES OF THE PREVIOUS MEETING**

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120 **E.1. Report on the Status of CCTV Units Installed on all LRVs of LRT Line 2 System.**

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122 Engr. Santos G. Abrazado, Manager, Lines 1 and 2 Engineering Department, LRTA, made
123 presentation.

124

125 Upon inquiry of the Presiding Officer, Engr. Abrazado assured the Board that the onboard
126 CCTV units installed on all Light Rail Vehicles (LRVs) of LRT Line 2 System are non-
127 operational and are not connected to any power source.

128

129 The body noted the matter.

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132 **E.2. Consulting Services for the Procurement of External Appraisal Services for**
133 **Valuation of Various LRTA-Owned Properties and Other Assets.**

134

135 Atty. Aylwinston C. Pillos, Manager, Procurement Division, LRTA, made presentation.

136

137 In response to the inquiries of the Presiding Officer, Atty. Pillos explained that the reposting
138 of the invitation to bid for consulting services related to the procurement of external
139 appraisal services will depend on the re-submission of documents by the end-user to the
140 LRTA Bids and Awards Committee (BAC); and, that once all pertinent documents are
141 submitted, LRTA – BAC can proceed with the procurement process.

142

143 The body noted the matter.

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146 **F. FOR BOARD INFORMATION / DISCUSSION**

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148 *(F.1, F.2, F.3, F.4, F.5, F.6, F.7, F.8.1, F.8.2, F.8.3, F.8.5, F.9, F.10, F.11 and F.12 – for lack of time, the Board skipped presentations*
149 *on these items subject to comments by the Members to be submitted to the Board Secretary, if they have any)*

150

151 *(The Presiding Officer requested a 1-minute recess)*

152

153 **F.1. LRTA Financial Report as of December 2024.**

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155 **F.2. LRTA Operations Report as of December 2024.**

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157 **F.3. LRTA Maintenance Report as of December 2024.**

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159 **F.4. LRTA Administrative Report as of December 2024.**

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161 **F.5. LRTA Procurement Report as of December 2024.**

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163 **F.6. LRTA Business Development Unit Report as of December 2024.**

164

165 **F.7. Status of LRTA Rehabilitation Projects as of Month and Year.**

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167 **F.8. LRT 1 Extension, Operations and Maintenance PPP Project.**

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169 **F.8.1. LRMC Performance/Matters.**

170 **F.8.2. Pending Issues and Concerns.**

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F.8.3. Review of the Concession Agreement.

F.8.4. Fare Adjustment Matter.

Dir. Datu raised the following questions:

1. **Status of LRT Line 2 System Fare Adjustment**

Administrator Cabrera stated that during the previous Board meeting, the LRTA Committee on Fare Adjustment (LRTA – CFA) presented its report regarding the LRT Line 2 System Fare Adjustment. However, the Board deferred the matter subject to further review of the report by the Management. He added that, earlier this week, LRTA – CFA presented the report to Management, which identified certain revisions that needed to be addressed regarding its findings; that currently, the LRTA – CFA is in the process of making the necessary revisions; and, that Management is awaiting the submission of the said report.

2. **Composition of the LRTA – Committee on Fare Adjustment (LRTA – CFA)**

Administrator Cabrera clarified that the existing LRTA – CFA was established in 2020 under the directive of the LRTA Board of Directors during the Duterte Administration, in connection with the study of the Light Rail Manila Corporation (LRMC) petition for fare adjustment; and, that the Committee includes representatives from the Department of Transportation (DOTr) and the Department of Finance (DOF).

Upon further inquiries of Dir. Datu, the Presiding Officer instructed the Corporate Secretary to go over the records of the Board and study and evaluate the necessity and significance of including DOTr and DOF in the working level as members of the existing LRTA – CFA.

The body noted the matter.

F.8.5. LRMC Request for Arbitration.

F.9. Status of LRTA Line 1 South Extension (Cavite) Project as of December 2024.

F.10. Status of LRTA Line 2 East Extension Project as of December 2024.

F.11. Status of LRTA Line 2 West Extension Project as of December 2024.

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212 **F.12. Unified Grand Central Station (Common Station) Project.**

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214 **F.13. Indicative Schedule of LRTA Board of Directors' Meeting and Board**
215 **Committee Meetings CY 2025.**

216

217 Administrator Cabrera emphasized that the Indicative Schedules of LRTA Board of
218 Directors' Meetings and Committee Meetings are in compliance with the requirements of
219 Governance Commission for Government-Owned or Controlled Corporations (GCG) that
220 every start of the year, Management is required to provide copy of these schedules to the
221 Board and present the matter for their information; and, that these schedules be posted in
222 the LRTA official website.

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224 The body noted the matter.

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226

227 **G. FOR BOARD APPROVAL / RATIFICATION / ACTION**

228

229 **G.1. Request for the Approval of the LRTA Annual Corporate Plan for CY 2026 + 3**
230 **Outyears.**

231

232 Engr. Sherwin P. Biscocho, Manager, Planning Department, LRTA, made presentation.

233

234 *(The meeting paused at 3:01 in the afternoon for the flag retreat ceremony)*

235 *(The meeting resumed at 3:02 in the afternoon)*

236

237 Upon inquiries of the Presiding Officer, the following responses were made:

238

239 **Total Cost of Php 80 Million for the Supply, Delivery, and Installation of OnBoard IP Video**
240 **Monitoring with Mobility Technology for ten (10) Trainsets in LRT Line 2**

241

242 Engr. Biscocho stated that the total cost covers more than 500 units of CCTV cameras and
243 associated systems.

244

245 Engr. Abrazado added that the unit price of the said items were determined based on
246 market research conducted with possible suppliers.

247

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249 **Human Resource Management System Project and Legal Management System under**
250 **PREXC: Support to Operations (STO)**

251

252 Ms. Maria Corazon S. Pascual, Manager, Finance Department, LRTA, stated that the
253 Human Resource Management System and Legal Management System Projects account
254 for only 5% of the total National Government subsidy allocated to LRTA for CY 2024-2026;
255 and, that these projects are scheduled for implementation only in CY 2026.

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Motor Vehicle Fleet Modernization Fleet Program

Engr. Biscocho reported that LRTA has twelve (12) Department and Division Managers combined, each assigned with government-issued vehicle.

Administrator Cabrera provided the following insights:

1. Several LRTA vehicles in the carpool are outdated, have exceeded their lifespan, are no longer efficient, frequently require repairs, and are due for replacement; and,
2. The vehicles that are originally designated for Managers, that are also outdated and exceeded their lifespan, have been delegated to carpool use.

The Presiding Officer raised concerns about the procurement of vehicles, suggesting that the number of vehicles planned for both carpool and managerial use may be excessive.

Engr. Hussein Lee G. Talens, Manager, Asset Management Division, LRTA, explained that Management is replacing old vehicles by procuring new ones and disposing of unserviceable units upon replacement.

The Presiding Officer emphasized that with twelve (12) vehicles currently in the carpool, procuring an additional seven (7) vehicles for CY 2026-2028 would result to nineteen (19) vehicles in total.

Mr. Leo A. Mangampo, OIC, Administrative Department, LRTA, clarified that under Department of Budget of Management (DBM) requirements, when procuring new government vehicles, an equal number of old vehicles must be disposed. Therefore, if Management proposed to procure ten (10) vehicles, the same number of vehicles must also be disposed off.

Ms. Pascual added that under the General Appropriations Act (GAA) for FY 2025, the use of government vehicles is authorized only for officials at the Director level. She also noted that DBM may issue further guidelines on the entitlement of Division Managers to government vehicles.

Upon inquiry of Dir. Datu, Ms. Pascual clarified that while the GAA for FY 2025 specifies that:

Sec. 65. Officials Authorized to Use Government Motor Vehicles. *Government motor transportation may be used by the following officials costs chargeable to the appropriations authorized for their respective offices:*

- ...
- (g) The Department Secretaries, Undersecretaries, Assistant Secretaries, and officials of equivalent rank;*
- ...

304 She added that in practice, various government agencies allow officials entitled to a
305 transportation allowance to use government vehicles for official purposes; and, that LRTA
306 has been following this tradition.

307

308 The Presiding Officer raised the issue whether the vehicles should be designated for
309 carpool use and assigned to offices rather than to individual Managers. She also instructed
310 the Management to further review the matter.

311

312 **Administrator Cabrera requested that this particular item in the LRTA Annual**
313 **Corporate Plan be deferred subject to further review of the proposed procurement**
314 **of motor vehicles by the Asset Management Division.**

315

316 Upon further inquiry of Dir. Datu, the Presiding Officer reminded Management that while
317 the use of government vehicles by Division Managers has been an established practice,
318 LRTA must comply with the directives of DBM. She noted that the Department of
319 Transportation (DOTr) and MRT-3 are strictly implementing the said directive. However, if
320 the utilization of vehicles by Division Managers can be justified, the Board may consider
321 approving it.

322

323 Upon motion by Administrator Cabrera duly seconded by Dir. Datu, the following was
324 approved:

325

326 **RESOLUTION NO. 001-2025**

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328

329 **RESOLVED AS IT IS HEREBY RESOLVED TO APPROVE**
330 **THE LRTA ANNUAL CORPORATE PLAN FOR CY 2026**
331 **PLUS THREE (3) OUTYEARS (CY 2027-2029), SUBJECT**
332 **TO THE EXCLUSION OF ITEM UNDER GENERAL**
333 **ADMINISTRATION AND SUPERVISION, ITEM NO. 2 –**
334 **MOTOR VEHICLE FLEET MODERNIZATION PROGRAM.**

335

336

337 **G.2. Request for the Approval of the LRTA FY 2025 Final Annual Procurement Plan**
338 **(APP).**

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340 Atty. Pillós made presentation.

341

342 Upon inquiries of the Presiding Officer, the following items were removed from the Final
343 Annual Procurement Plan (APP) for FY 2025:

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345

346 1. **Item No. 26 – “Letterhead with LRTA Logo”**

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348

349 Administrator Cabrera stated that Management will comply with the directive of the
Board and will use colored letterhead with the LRTA logo only for external
communications.

350 The Presiding Officer further noted that the budget allocated for this item could be
351 redirected toward more beneficial expenditures.

352

353 2. Item No. 27 – “Memo Pad with LRTA Logo”

354 3. Item No. 743 – Service Vehicle (7-seater, 5 door wagon, 4 cylinder CVT)

355 4. Item Nos. 803 and 804 – Letterhead with LRTA Logo and Memo Pad with LRTA
356 Logo

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358 *The revision shall cover other items similarly situated.*

359

360

361 Item No. 742 – One (1) Lot Delivery and Installation of 26 Units Information Interactive
362 Kiosk

363

364 Administrator Cabrera explained that this procurement is a requirement of the Anti-Red
365 Tape Authority (ARTA) to establish an information dissemination system across all LRT
366 Line 2 stations; that the interactive kiosks would allow passengers to access essential
367 information, such as: (1) how to purchase tickets; (2) ticket replacement procedures; and,
368 (3) transaction guidelines; and, that the kiosks are designed to function similarly to those
369 commonly used in shopping malls.

370

371

372 Item No. 793 and 794 – Desktops and Laptops

373

374 Administrator Cabrera clarified that these items are intended for the LRTA South Extension
375 Project – Project Management Office (PMO); and, that similar equipment from the previous
376 year were designated for use by LRTA Line 2 Depot Offices.

377

378 Item for revision by removing the LRTA Logo:

379

380 1. Item No. 801 – Data File Box with Cover with LRTA Logo

381

382 *The revision shall cover other items similarly situated.*

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385 Upon motion by Dir. Datu duly seconded by Administrator Cabrera, the following was
386 approved:

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RESOLUTION NO. 002-2025

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**RESOLVED AS IT IS HEREBY RESOLVED TO APPROVE
THE LRTA FINAL ANNUAL PROCUREMENT PLAN (APP)
FOR FY 2025, EXCEPT FOR THE FOLLOWING ITEMS:**

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REVISE TO REMOVE THE LRТА LOGO:

1. ITEM NO. 22 – DATA FILE BOX WITHOUT COVER WITH LRТА LOGO; AND,
2. ITEM NOS. 23 AND 801 – DATA FILE BOX WITH COVER WITH LRТА LOGO.

REMOVE FROM THE LIST:

1. ITEM NOS. 26, 768, 803, AND 828 – LETTERHEAD WITH LRТА LOGO;
2. ITEM NOS. 27 AND 804 – MEMO PAD WITH LRТА LOGO; AND,
3. ITEM NO. 743 – SERVICE VEHICLE (7-SEATER, 5 DOOR WAGON, 4 CYLINDER CVT).

RESOLVED FURTHER TO REVISE OR REMOVE ANY SUCH ITEMS THAT ARE SIMILAR OR SIMILARLY SITUATED AS ABOVE.

H. OTHER MATTERS

The Corporate Secretary manifested that based on the LRТА Scorecard for CY 2023 validated by GCG, several items required further compliance, including but not limited to the following:

1. Process of Conducting Board Member Performance Assessment

The Office of the Corporate Board Secretary has developed a tool, in the form of a Google Form questionnaire, to facilitate the performance assessment of the Board Members and Alternate Members who attend Board or Board Committee meetings. Likewise, LRТА Managers present at the meetings are also required to participate in the assessment.

Following each Board meeting or Board Committee meeting, the Office of the Corporate Board Secretary will send an email containing the assessment link to Board Members, Alternate Members, as well as to LRТА Managers who attended the meeting; and, that recipients will be required to complete the assessment within three (3) days from sending of the email.

2. Collection of Personal Data

The Corporate Secretary further stated that the Office of the Corporate Board Secretary has created an Information Collection Form, also via Google Form, to

442 gather personal data from Board Members and Alternate Members. He emphasized
443 that the matter is also in compliance with GCG requirements; and, that information
444 will also be posted in the LRTA official website.

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446 The body noted the matter.

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449 **I. ADJOURNMENT**

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451 The meeting was adjourned at around 3:36 in the afternoon.

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457 Prepared by:

458

459 **ATTY. PATRICK HENRY M. VILLANUEVA**

460 Corporate Secretary