Republic of the Philippines
LIGHT RAIL TRANSIT AUTHORITY
Administrative Department - Human Resource Management Division

NOTICE OF VACANCY

Position/Title	Dept./Division	Status of Appointment	Item No.	Pay Grade	Monthly Salary	Qualification Standards	Date of Posting	Deadline of Submission
(1) Station Teller	Line 2 Station Operations Division	Contractual	C1156	10	28,247.00	*Education* : Completion of two years studies in college or High School Graduate with relevant vocational/trade course *Experience* : Two (2) years of relevant experience *Training* : Eight (8) hours of relevant training **** Preferably with Line 2 AFCS Contactless Ticketing System Training: Level 0, 1 & 2 Device Operation*** *Eligibility* : None required for Contractual position *Required Competencies (if applicable)* : **Knowledge of Automated Fare Collection System (AFCS) Contactless Ticketing System; *Cash Handling;* Cash Management; *Detection of Counterfeit Bills and Notes;* Customer Service Skills; *Knowledge of Handling Irate Customers;* Technical Writing/Report Writing; *Oral and Written Communication Skills;* Knowledge of Handling Persons With Disabilities (PWDs) passengers**	FEB 12 2026	FEB 15 2026
(2) Cashier D	Ticket Management and Sales Collection Division	Contractual	C148 & C166	10	28,247.00	*Education* : Bachelor's degree *Experience* : None required *Training* : None required **** Preferably with training on AFCS Contactless Ticketing System Training: Level 0, 1 & 2 Device Operation*** *Eligibility* : None required for Contractual position *Required Competencies (if applicable)* : **Knowledge of Automated Fare Collection System (AFCS) Contactless Ticketing System; *Cash Handling;* Cash Management; *Detection of Counterfeit Bills and Notes;* Customer Service Skills; *Knowledge of Handling Irate Customers;* Technical Writing/Report Writing; *Oral and Written Communication Skills;* and, Knowledge of Handling Persons with Disabilities (PWD) passengers**		

Note: "The LRTA adheres to the existing general policy of no discrimination based on gender identity, sexual orientation, disabilities, religion and/or indigenous group membership in the acceptance and processing of application of interested applicants for the above vacant positions.

Interested applicant/s may submit online through email at recruitment@lrta.gov.ph address to Ms. Esther A. Soneja, Manager - Human Resource Management Division, the following documents/requirements:

1. **Letter of Intent (indicating Item No. of the position)**
2. **Updated Personal Data Sheet (CS Form No. 212 Revised 2017)**
3. **Service Record (if any)**

4. Certificate of Eligibility (if applicable)
5. Recent training/seminar certificates
6. Ombudsman Clearance
7. IPCR (if any)

ONLY APPLICANTS WITH COMPLETE REQUIREMENTS WILL BE SCREENED.

Certified Correct:

LEO A. MANGAMPO
OIC, Administrative Department