

Light Rail Transit Authority  
Administrative Department  
Human Resource Management Division

**TRAINING CALENDAR**  
**October 2024**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
'Refresher Training Course for Railway Operations and Maintenance Personnel, October 1-31, 2024		1	2	3 Simplified Guide to Parliamentary Procedures of Highly Effective Corporate Meetings, Center for Global Best Practices, October 3-4, 2024	4 Simplified Guide to Parliamentary Procedures of Highly Effective Corporate Meetings, Center for Global Best Practices, October 3-4, 2024	5
6	7 Cross Training Program on Train Driving, October 7-18, 2024	8 Cross Training Program on Train Driving, October 7-18, 2024  Good Governance and Corporate Social Responsibility / Building and Enhancing Negotiation Skills, POAP, October 8-11, 2024, Davao City  65th AGIA Annual National Convention cum Seminar, October 8-11, 2024, Cagayan de Oro City	9 Cross Training Program on Train Driving, October 7-18, 2024  Good Governance and Corporate Social Responsibility / Building and Enhancing Negotiation Skills, POAP, October 8-11, 2024, Davao City  65th AGIA Annual National Convention cum Seminar, October 8-11, 2024, Cagayan de Oro City  AGAP Annual Convention-Seminar, October 9-12, 2024, Cebu City	10 Cross Training Program on Train Driving, October 7-18, 2024  Good Governance and Corporate Social Responsibility / Building and Enhancing Negotiation Skills, POAP, October 8-11, 2024, Davao City  65th AGIA Annual National Convention cum Seminar, October 8-11, 2024, Cagayan de Oro City  AGAP Annual Convention-Seminar, October 9-12, 2024, Cebu City	11 Cross Training Program on Train Driving, October 7-18, 2024  Good Governance and Corporate Social Responsibility / Building and Enhancing Negotiation Skills, POAP, October 8-11, 2024, Davao City  65th AGIA Annual National Convention cum Seminar, October 8-11, 2024, Cagayan de Oro City  AGAP Annual Convention-Seminar, October 9-12, 2024, Cebu City	12 AGAP Annual Convention-Seminar, October 9-12, 2024, Cebu City
13	14 Cross Training Program on Train Driving, October 7-18, 2024  Cybercrime: Effective Reputation Management Techniques, DICT, October 14-18, 2024 via Zoom	15 Cross Training Program on Train Driving, October 7-18, 2024  Cybercrime: Effective Reputation Management Techniques, DICT, October 14-18, 2024 via Zoom  Introduction to Information Security, DICT, October 15-17, 2024, Diliman, Quezon City	16 Cross Training Program on Train Driving, October 7-18, 2024  Cybercrime: Effective Reputation Management Techniques, DICT, October 14-18, 2024 via Zoom  Introduction to Information Security, DICT, October 15-17, 2024, Diliman, Quezon City  Breach Response and Cyber Security Workshop, Yisrael Solutions and Training Center, Inc. October 16-18, 2024 via Zoom	17 Cross Training Program on Train Driving, October 7-18, 2024  Cascading of Updated Policies, Procedures and Planning of Concession Agreement for Line 1 Concession Agreement Management Team , PRTC Room, Recto Station  Cybercrime: Effective Reputation Management Techniques, DICT, October 14-18, 2024 via Zoom  Introduction to Information Security, DICT, October 15-17, 2024, Diliman, Quezon City  Breach Response and Cyber Security Workshop, Yisrael Solutions and Training Center, Inc. October 16-18, 2024 via Zoom	18 Cross Training Program on Train Driving, October 7-18, 2024  Cybercrime: Effective Reputation Management Techniques, DICT, October 14-18, 2024 via Zoom  Breach Response and Cyber Security Workshop, Yisrael Solutions and Training Center, Inc. October 16-18, 2024 via Zoom	19
20	21 Cross Training Program on Signaling System, October 21-25, 2024	22 Cross Training Program on Signaling System, October 21-25, 2024  Digital Transformation ICT Project Management, October 22-24, 2024, Diliman, Quezon City  Employee Counseling and Grievance Handling / Competency Towards ISO Certification, October 22-25, 2024, Dumaguete City	23 Cross Training Program on Signaling System, October 21-25, 2024  Digital Transformation ICT Project Management, October 22-24, 2024, Diliman, Quezon City  Employee Counseling and Grievance Handling / Competency Towards ISO Certification, October 22-25, 2024, Dumaguete City	24 Cross Training Program on Signaling System, October 21-25, 2024  Digital Transformation ICT Project Management, October 22-24, 2024, Diliman, Quezon City  Employee Counseling and Grievance Handling / Competency Towards ISO Certification, October 22-25, 2024, Dumaguete City	25 Cross Training Program on Signaling System, October 21-25, 2024  Employee Counseling and Grievance Handling / Competency Towards ISO Certification, October 22-25, 2024, Dumaguete City	26
27	28	29 Materials Management and Warehouse Inventory, October 29-30, 2024, Social Hall, LRTA Line 2 Depot, Santolan, Pasig City	30 Materials Management and Warehouse Inventory, October 29-30, 2024, Social Hall, LRTA Line 2 Depot, Santolan, Pasig City	31		

**Note: Schedule may be subject to change without prior notice.**

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Administrative Department  
Human Resource Management Division

**TRAINING CALENDAR**  
**November 2024**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
'Refresher Training Course for Railway Operations and Maintenance Personnel, November 1-30, 2024					1	2
3	<p>4</p> <p>4th Quarter Refresher Course for Station Operations Division Personnel, November 4 &amp; 7, 2024</p> <p>4th Quarter Refresher Course for Engineering and Maintenance Transition Team Personnel, November 4-8, 2024</p> <p>Capability Development Program for Internal Auditors, November 4-8, 2024 via Zoom</p>	<p>5</p> <p>4th Quarter Refresher Course for Engineering and Maintenance Transition Team Personnel, November 4-8, 2024</p> <p>Capability Development Program for Internal Auditors, November 4-8, 2024 via Zoom</p>	<p>6</p> <p>4th Quarter Refresher Course for Engineering and Maintenance Transition Team Personnel, November 4-8, 2024</p> <p>Capability Development Program for Internal Auditors, November 4-8, 2024 via Zoom</p>	<p>7</p> <p>4th Quarter Refresher Course for Station Operations Division Personnel, November 4 &amp; 7, 2024</p> <p>4th Quarter Refresher Course for Engineering and Maintenance Transition Team Personnel, November 4-8, 2024</p> <p>Capability Development Program for Internal Auditors, November 4-8, 2024 via Zoom</p>	<p>8</p> <p>4th Quarter Refresher Course for Engineering and Maintenance Transition Team Personnel, November 4-8, 2024</p> <p>Capability Development Program for Internal Auditors, November 4-8, 2024 via Zoom</p>	9
10	<p>11</p> <p>4th Quarter Refresher Course for Ticket Management and Sales Collection Division Personnel, November 11-15, 2024</p>	<p>12</p> <p>4th Quarter Refresher Course for Ticket Management and Sales Collection Division Personnel, November 11-15, 2024</p> <p>Best Practices in Business and Government Protocol, CGBP, November 12, 2024, EDSA Shari-La Hotel, Mandaluyong City</p>	<p>13</p> <p>4th Quarter Refresher Course for Ticket Management and Sales Collection Division Personnel, November 11-15, 2024</p>	<p>14</p> <p>4th Quarter Refresher Course for Ticket Management and Sales Collection Division Personnel, November 11-15, 2024</p> <p>Elevate, Educate, Empower (E3): Transforming Learning &amp; Development, for Higher Level Competencies, Informatics, November 14, 2024, BGC, Taguig City</p>	<p>15</p> <p>4th Quarter Refresher Course for Ticket Management and Sales Collection Division Personnel, November 11-15, 2024</p>	16
17	<p>18</p> <p>6th Session Refresher Course for Train Operations Division Personnel, November 18-21, 2024</p>	<p>19</p> <p>6th Session Refresher Course for Train Operations Division Personnel, November 18-21, 2024</p> <p>Web Application Security, DICT, November 19-21, 2024, Diliman, Quezon City</p>	<p>20</p> <p>6th Session Refresher Course for Train Operations Division Personnel, November 18-21, 2024</p> <p>Web Application Security, DICT, November 19-21, 2024, Diliman, Quezon City</p>	<p>21</p> <p>Training on Republic Act No. 9184 and Its 2016 Revised Implementing Rules and Regulations (IRR), November 21-22, 2024</p> <p>6th Session Refresher Course for Train Operations Division Personnel, November 18-21, 2024</p> <p>Web Application Security, DICT, November 19-21, 2024, Diliman, Quezon City</p>	<p>22</p> <p>Training on Republic Act No. 9184 and Its 2016 Revised Implementing Rules and Regulations (IRR), November 21-22, 2024</p>	23
24	<p>25</p> <p>4th Quarter Refresher Course for Ticket Management and Sales Collection Division Personnel, November 25-29, 2024</p>	<p>26</p> <p>4th Quarter Refresher Course for Ticket Management and Sales Collection Division Personnel, November 25-29, 2024</p>	<p>27</p> <p>2024 3rd PAGBA Seminar and Meeting, November 27-30, 2024, Baguio City</p> <p>4th Quarter Refresher Course for Ticket Management and Sales Collection Division Personnel, November 25-29, 2024</p>	<p>28</p> <p>Seminar-Workshop on Events Management 101, November 28-29, 2024</p> <p>4th Quarter Refresher Course for Traffic Control Division Personnel, November 28-29, 2024</p> <p>2024 3rd PAGBA Seminar and Meeting, November 27-30, 2024, Baguio City</p> <p>4th Quarter Refresher Course for Ticket Management and Sales Collection Division Personnel, November 25-29, 2024</p>	<p>29</p> <p>Seminar-Workshop on Events Management 101, November 28-29, 2024</p> <p>4th Quarter Refresher Course for Traffic Control Division Personnel, November 28-29, 2024</p> <p>2024 3rd PAGBA Seminar and Meeting, November 27-30, 2024, Baguio City</p> <p>4th Quarter Refresher Course for Ticket Management and Sales Collection Division Personnel, November 25-29, 2024</p>	<p>30</p> <p>2024 3rd PAGBA Seminar and Meeting, November 27-30, 2024, Baguio City</p>

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**TRAINING CALENDAR**  
**December 2024**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3 49th POAP National Conference, December 3-6, 2024 , Great Eastern Hotel, Quezon City	4 49th POAP National Conference, December 3-6, 2024 , Great Eastern Hotel, Quezon City	5 49th POAP National Conference, December 3-6, 2024 , Great Eastern Hotel, Quezon City	6 49th POAP National Conference, December 3-6, 2024 , Great Eastern Hotel, Quezon City  Refresher Course for MTT Personnel - Power Supply Substation System (Batch 7)	7
8	9	10 Advance Policymaking, Evaluation, and Impact Analysis using RStudio, Orange for Data Science and MS Excel In-depth Training Workshop, STRAT One, December 10-13, 2024, Baguio City	11 Advance Policymaking, Evaluation, and Impact Analysis using RStudio, Orange for Data Science and MS Excel In-depth Training Workshop, STRAT One, December 10-13, 2024, Baguio City	12 Advance Policymaking, Evaluation, and Impact Analysis using RStudio, Orange for Data Science and MS Excel In-depth Training Workshop, STRAT One, December 10-13, 2024, Baguio City	13 Advance Policymaking, Evaluation, and Impact Analysis using RStudio, Orange for Data Science and MS Excel In-depth Training Workshop, STRAT One, December 10-13, 2024, Baguio City  Refresher Course for MTT Personnel - Power Supply Substation System (Batch 8)	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	*Refresher Training Course for Rail- way Operations and Maintenance Personnel, December 1-31, 2024			

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