

Light Rail Transit Authority
Administrative Department
Human Resource Management Division

TRAINING CALENDAR
January 2025

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8 Safety Orientation for MTT Personnel, OCC Viewing Room, January 8, 2025	9	10	11
12	13	14	15	16	17	18
19 Factory Acceptance Test (FAT) for MRT7 Power Supply System Cables, South Korea, January 19-25, 2025	20 Factory Acceptance Test (FAT) for MRT7 Power Supply System Cables, South Korea, January 19-25, 2025 2025-1st Session Refresher Course for Train Operations Division (Understanding Train Drivers Console), TOD Lounge Antipolo Station, January 20-23, 2025	21 Factory Acceptance Test (FAT) for MRT7 Power Supply System Cables, South Korea, January 19-25, 2025 2025-1st Session Refresher Course for Train Operations Division (Understanding Train Drivers Console), TOD Lounge Antipolo Station, January 20-23, 2025 Orientation for Newly-Hired Employees, Social Hall, LRTA Line 2 Depot, January 21-22, 2025	22 Factory Acceptance Test (FAT) for MRT7 Power Supply System Cables, South Korea, January 19-25, 2025 2025-1st Session Refresher Course for Train Operations Division (Understanding Train Drivers Console), TOD Lounge Antipolo Station, January 20-23, 2025 Orientation for Newly-Hired Employees, Social Hall, LRTA Line 2 Depot, January 21-22, 2025	23 Factory Acceptance Test (FAT) for MRT7 Power Supply System Cables, South Korea, January 19-25, 2025 2025-1st Session Refresher Course for Train Operations Division (Understanding Train Drivers Console), TOD Lounge Antipolo Station, January 20-23, 2025 Statement of Assets, Liabilities and Net Worth (SALN) Orientation, Civil Service Commission, January 23, 2024 via Zoom	24 Factory Acceptance Test (FAT) for MRT7 Power Supply System Cables, South Korea, January 19-25, 2025	25 Factory Acceptance Test (FAT) for MRT7 Power Supply System Cables, South Korea, January 19- 25, 2025
26	27	28	29	30 20th National Convention of Lawyers, Lahug, Cebu City, January 30– February 1, 2025	31 20th National Convention of Lawyers, Lahug, Cebu City, January 30– February 1, 2025	

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TRAINING CALENDAR
February 2025

Sun	Mon	Tue	Wed	Thu	Fri	Sat
*February 1-29, 2025- 'Refresher Training Course for Railway Operations and maintenance Personnel, PRI						1 20th National Convention of Lawyers, Lahug, Cebu City, January 30– February 1, 2025
2	3 Cross Training Program on Train Driving, Simulator Room, Recto Station, February 3-14, 2025	4 Cross Training Program on Train Driving, Simulator Room, Recto Station, February 3-14, 2025 Orientation on the Accomplishment of IPCR and Individual Performance Commitment Form (IPCF) for Newly-hired Employees, February 4, 2025 via Zoom	5 Cross Training Program on Train Driving, Simulator Room, Recto Station, February 3-14, 2025	6 Cross Training Program on Train Driving, Simulator Room, Recto Station, February 3-14, 2025	7 Cross Training Program on Train Driving, Simulator Room, Recto Station, February 3-14, 2025	8
9	10 Cross Training Program on Train Driving, Simulator Room, Recto Station, February 3-14, 2025 'Research Writing, Sampling, Technology and Statistical Analysis In-depth Training Workshop, StratOne, Baguio City, February 10-14, 2025	11 Cross Training Program on Train Driving, Simulator Room, Recto Station, February 3-14, 2025 'Research Writing, Sampling, Technology and Statistical Analysis In-depth Training Workshop, StratOne, Baguio City, February 10-14, 2025	12 Cross Training Program on Train Driving, Simulator Room, Recto Station, February 3-14, 2025 'Research Writing, Sampling, Technology and Statistical Analysis In-depth Training Workshop, StratOne, Baguio City, February 10-14, 2025	13 Cross Training Program on Train Driving, Simulator Room, Recto Station, February 3-14, 2025 'Research Writing, Sampling, Technology and Statistical Analysis In-depth Training Workshop, StratOne, Baguio City, February 10-14, 2025	14 Cross Training Program on Train Driving, Simulator Room, Recto Station, February 3-14, 2025 'Research Writing, Sampling, Technology and Statistical Analysis In-depth Training Workshop, StratOne, Baguio City, February 10-14, 2025	15
16	17 '2025- 1st Quarter Refresher Course for Station Operations Division Personnel, PRTC Room, Recto Station, February 17-21, 2025 'HIRAC + Accident Investigation Training Webinar, February 17, 2025 via Online	18 '2025- 1st Quarter Refresher Course for Station Operations Division Personnel, PRTC Room, Recto Station, February 17-21, 2025	19 '2025- 1st Quarter Refresher Course for Station Operations Division Personnel, PRTC Room, Recto Station, February 17-21, 2025 '2025-1st Quarter Refresher Course for Traffic Control Division Personnel, OCC Viewing Room, February 19-20, 2025	20 '2025- 1st Quarter Refresher Course for Station Operations Division Personnel, PRTC Room, Recto Station, February 17-21, 2025 '2025-1st Quarter Refresher Course for Traffic Control Division Personnel, OCC Viewing Room, February 19-20, 2025 Best Practices in Utilization of Government Funds, CGBP, February 20-21, 2025 Management Audit, AGIA, February 20-21, 2025	21 '2025- 1st Quarter Refresher Course for Station Operations Division Personnel, PRTC Room, Recto Station, February 17-21, 2025 Best Practices in Utilization of Government Funds, CGBP, February 20-21, 2025 Management Audit, AGIA, February 20-21, 2025	22
23	24 Cross Training Program on Operation Control Center Signaling System Operations, OCC Viewing Room, February 24-28, 2025 '1st Quarter Refresher Course for Ticket Management and Sales Collection Division Personnel, February 24-28, 2025	25 Cross Training Program on Operation Control Center Signaling System Operations, OCC Viewing Room, February 24-28, 2025 '1st Quarter Refresher Course for Ticket Management and Sales Collection Division Personnel, February 24-28, 2025	26 Cross Training Program on Operation Control Center Signaling System Operations, OCC Viewing Room, February 24-28, 2025 '1st Quarter Refresher Course for Ticket Management and Sales Collection Division Personnel, February 24-28, 2025	27 Cross Training Program on Operation Control Center Signaling System Operations, OCC Viewing Room, February 24-28, 2025 '1st Quarter Refresher Course for Ticket Management and Sales Collection Division Personnel, February 24-28, 2025	28 Cross Training Program on Operation Control Center Signaling System Operations, OCC Viewing Room, February 24-28, 2025 '1st Quarter Refresher Course for Ticket Management and Sales Collection Division Personnel, February 24-28, 2025 Know Your Money Webinar, BSP, February 28, 2025 'Career Service Examination Review Sessions and Mock Examination, February 28, 2025	

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TRAINING CALENDAR
March 2025

Sun	Mon	Tue	Wed	Thu	Fri	Sat
*Refresher Training Course for Railway Operations and maintenance Personnel, PRI, March 1-31, 2025						1 'How to Handle Difficult Customers, BusinessCoach Inc.
2	3 'Construction Occupational Safety & Health (COSH), March 3-7, 2025	4 'Construction Occupational Safety & Health (COSH), March 3-7, 2025	5 'Construction Occupational Safety & Health (COSH), March 3-7, 2025 'Philippine Railway Safety , Guidelines, PRI, March 5-7, 2025	6 'Construction Occupational Safety & Health (COSH), March 3-7, 2025 'Philippine Railway Safety , Guidelines, PRI, March 5-7, 2025 Fire Safety and Basic Rescue Training, BFP, March 6, 2025	7 'Construction Occupational Safety & Health (COSH), March 3-7, 2025 'Philippine Railway Safety , Guidelines, PRI, March 5-7, 2025	8
9	10	11 The Philippine Budgeting System, AGIA, March 11-14, 2025	12 The Philippine Budgeting System, AGIA, March 11-14, 2025 'Key Accounts Management: Strengthening the Core Business Proposal, ADMU, March 12-14, 2025 Occupational First Aid and BasicLife Support (CPR/AED), Philippine Redcross, March 12-13, 2025	13 The Philippine Budgeting System, AGIA, March 11-14, 2025 'Key Accounts Management: Strengthening the Core Business Proposal, ADMU, March 12-14, 2025 Occupational First Aid and BasicLife Support (CPR/AED), Philippine Redcross, March 12-13, 2025	14 The Philippine Budgeting System, AGIA, March 11-14, 2025 'Key Accounts Management: Strengthening the Core Business Proposal, ADMU, March 12-14, 2025 Orientation/Re-orientation on Republic Act No. 6713 "Code of Conduct and Ethical Standards for Public Officials and Employees", CSC, March 14, 2025	15
16 'Fire And Electrical Safety Weekend Training, March 16, 2025	17 2025-2nd Session Refresher Course for Train Operations Division (Train Insertion Procedure), TOD Lounge, Antipolo Station, March 17-20, 2025	18 2025-2nd Session Refresher Course for Train Operations Division (Train Insertion Procedure), TOD Lounge, Antipolo Station, March 17-20, 2025	19 2025-2nd Session Refresher Course for Train Operations Division (Train Insertion Procedure), TOD Lounge, Antipolo Station, March 17-20, 2025 Internal Control System for Property and Supply Management (Appraisal and Disposal), AGIA, March 19-21, 2025 Basic RAMS, PRI, March 19-21, 2025	20 2025-2nd Session Refresher Course for Train Operations Division (Train Insertion Procedure), TOD Lounge, Antipolo Station, March 17-20, 2025 Internal Control System for Property and Supply Management (Appraisal and Disposal), AGIA, March 19-21, 2025 Basic RAMS, PRI, March 19-21, 2025	21 Basic RAMS, PRI, March 19-21, 2025 Internal Control System for Property and Supply Management (Appraisal and Disposal), AGIA, March 19-21, 2025 Know Your Money Webinar, BSP, March 21, 2025	22
23/30	24/31 'Non-Commercial Train Driving for Light Maintenance Section Personnel-MTT, March 24– April 11, 2025 Conflict Handling, PRI, March 31, 2025	25 'Non-Commercial Train Driving for Light Maintenance Section Personnel-MTT, March 24– April 11, 2025	26 'Non-Commercial Train Driving for Light Maintenance Section Personnel-MTT, March 24– April 11, 2025 'Guiding Principles on the Management of Government Funds and Properties (Laws, Rules and Regulations for Government Expenditures), AGIA, March 26-28, 2025	27 'Non-Commercial Train Driving for Light Maintenance Section Personnel-MTT, March 24– April 11, 2025 'Guiding Principles on the Management of Government Funds and Properties (Laws, Rules and Regulations for Government Expenditures), AGIA, March 26-28, 2025	28 'Non-Commercial Train Driving for Light Maintenance Section Personnel-MTT, March 24– April 11, 2025 'Guiding Principles on the Management of Government Funds and Properties (Laws, Rules and Regulations for Government Expenditures), AGIA, March 26-28, 2025	29