

Light Rail Transit Authority
Administrative Department - Human Resources Management Division

CY 2024 3RD QUARTER TRAINING PLAN AND MONITORING
JULY-SEPTEMBER

No.	Date	Title of Learning and Development Program / Activity	Subject Matter Expert / Learning and Development Institution	Venue	Actual Accomplishment
JULY					
1	July 1-31, 2024	Refresher Course for Railway Operations and Maintenance Personnel	Philippine Railways Institute	LMS -Online	Attended
2	July 1, 2024	Refresher Course for MTT Personnel - Signaling and Telecomm System (Batch 1)	Technical Resource Person from Engineering Department - MTT	OCC Viewing Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
3	July 3, 2024	Railway Solutions Seminar	Philippine Railways Institute	Unit 64, 6th Floor, The Columbia Tower, Brgy Wack Wack, Ortigas Ave. Mandaluyong City	Attended
4	July 3, 2024	Refresher Course for MTT Personnel - Signaling and Telecomm System (Batch 2)	Technical Resource Person from Engineering Department - MTT	OCC Viewing Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
5	July 4, 2024	Orientation on ARTA's CC and the Client Satisfaction Measurement Survey	LRTA - Committee on Anti-Red Tape (CART) Ms. Jennifer L. Bagaoisan (Member)	Online via Zoom	Conducted
6	July 4-5, 2024	Employees' Welfare and Productivity Seminar (Operations Department Batch 3)	Light Rail Transit Authority (LRTA)	Bakasyonan Resort, Tanay Rizal	Conducted
7	July 9, 2024	Orientation on Off-Campus Undergraduate Studies Program	College of Arts and Sciences of Asia and the Pacific (CASAP)	Social Hall, LRTA Line 2 Depot, Santolan, Pasig City	Conducted

8	July 9, 2024	Refresher Course for MTT Personnel - Signaling and Telecomm System (Batch 3)	Technical Resource Person from Engineering Department - MTT	OCC Viewing Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
9	July 9-12, 2024	Attaining Work-Life Balance and Productivity	Personnel Association of the Philippines	Puerto Princesa City, Palawan	Attended
10	July 10, 2024	Refresher Course for MTT Personnel - Signaling and Telecomm System (Batch 4)	Technical Resource Person from Engineering Department - MTT	OCC Viewing Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
11	July 11, 2024	Refresher Course for MTT Personnel - Signaling and Telecomm System (Batch 5)	Technical Resource Person from Engineering Department - MTT	OCC Viewing Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
12	July 15-18, 2024	2024- 4th Session Refresher Course for Train Operations Division	Technical Resource Person from TOD	TOD Conference Room, LRTA Line 2 Antipolo Station	Conducted
13	July 15-29, 2024	AFC System Contactless Ticketing Training Level 0, 1 and 2 for Station Teller Applicants	Technical Resource Persons from Station Operations Division	PRTC Room, LRTA Line 2 Recto Station	No request for the conduct of training from Operations Department
14	July 16, 2024	Refresher Course for MTT Personnel - Signaling and Telecomm System (Batch 6)	Technical Resource Person from Engineering Department - MTT	OCC Viewing Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
15	July 17, 2024	Refresher Course for MTT Personnel - Signaling and Telecomm System (Batch 7)	Technical Resource Person from Engineering Department - MTT	OCC Viewing Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
16	July 18-19, 2024	Employees' Welfare and Productivity Seminar (Team Building)	Light Rail Transit Authority	Casa Paraiso, Bagac, Bataan	Conducted
17	July 18-19, 2024	Refresher Course for MTT Personnel - Overhead Catenary System (Batch 2)	Technical Resource Person from Engineering Department - MTT	OCC Viewing Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
18	July 19, 2024	Awareness and Sensitivity Training on the Proper Management/Handling of Passengers Particularly Persons with Disability (PWD's)" for LRTA Frontline Service Personnel	National Council on Disability Affairs	Social Hall, LRTA Line 2 Depot, Santolan, Pasig City	Conducted on July 23, 2024

19	July 22-23, 2024	Refresher Course for MTT Personnel - Trackworks System (Batch 2)	Technical Resource Person from Engineering Department - MTT	OCC Viewing Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
20	July 22-26, 2024	Loss Control Management (LCM) with HIRAC	OSHMS360 Corporation	Online	Attended
21	July 23-26, 2024	Problem Solving Decision Making	Personnel Officer Association of the	Cebu City	Attended
22	July 24, 2024	Mastering Effective Strategies for Effective Collection Management	Project-Hero Training and Consultancy	Online via Zoom	Attended
23	July 25-26, 2024	Best Practices Guide to Using Balanced Scorecard for Strategic Planning	Center for Global Best Practices	Online via Zoom	Attended
24	July 26, 2024	ISO 9001:2015 Quality Management System Interpretation Training	Engr. Robert I. Jarquio	Social Hall, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
25	July 26 - August 2, 2024	Public Procurement Specialist Certification Course (Level 2 - Intermediate Course)	Government Procurement Policy Board - Technical Support Office (GPPB-TSO)	Online via Zoom	Attended
26	July 30, 2024	Refresher Course for MTT Personnel - Signaling and Telecomm System (Batch 8)	Technical Resource Person from Engineering Department - MTT	OCC Viewing Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
27	July 30 and August 1, 2024	CSC-Career Service Examination Review Sessions and Mock Exam	Prof. Ma. Victoria S. Abergos	Social Hall, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
28	July 31, 2024	Refresher Course for MTT Personnel - Signaling and Telecomm System (Batch 9)	Technical Resource Person from Engineering Department - MTT	OCC Viewing Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
29	July 31, 2024	Follow-Up Training of Railway Solutions Seminar	Philippine Railways Institute	Unit 64, 6th Floor, The Columbia Tower, Brgy Wack Wack, Ortigas Ave. Mandaluyong City	Attended
Other Activities:					
30	June 23-July 6, 2024	Factory Acceptance Test (FAT) for MRT7 Signaling System Equipment	SMC MRT7 Inc.	South Korea	Attended
AUGUST					

1	August 1-31, 2024	Refresher Course for Railway Operations and Maintenance Personnel	Philippine Railways Institute	LMS -Online	Attended
2	August 2, 2024	Online Orientation on Availment of Special Emergency (Calamity) Leave and Policy on Work Suspension	Human Resource Management Division	Online via Zoom	Conducted
3	August 5-September 4, 2024 / October 1-2, 2024	Operation Control Center (OCC) Supervisor Training Program	Technical Resource Persons from TCD	OCC Viewing Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
4	August 6, 2024	Digital Citizeship	DICT - Literacy and Competency Development Bureau	Online	Attended
5	August 7, 2024	Online Orientation on the Accomplishment of Revised Individual Performance Commitment and Review (IPCR) and Individual Performance Commitment Form (IPCF)	Human Resource Management Division	Online via Zoom	Conducted
6	August 7-9, 2024	Refresher Course for MTT Personnel - Rolling Stock (Batch 3)	Technical Resource Persons from MTT-Rolling	PRTC Room, LRTA Line 2 Recto Station	Conducted
7	August 12-13, 2024	Basic Life Support and Standard First Aid Training	Pasig Disaster Risk Reduction and Management Office	Social Hall, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
8	August 12-16, 2024	Basic Occupational Safety and Health (BOSH) Training with 2 hours Training of Trainers (TOT)	OSHMS 360 Corp.	Online	Attended
9	August 12-16, 2024	3rd Quarter Refresher Course for Ticket Management and Sales Collection Division Personnel	Technical Resource Persons from TMSCD /PRD	Social Hall, LRTA Line 2 Depot, Santolan, Pasig City	Conducted on September 23-27, 2024
10	August 14-16, 2024	Basic Incident Command System (ICS) Training Course	Pasig Disaster Risk Reduction and Management Office	Linden Suites Hotel, Pasig City	Attended
11	August 15-16, 2024	Masterclass in Writing Minutes of Meetings	Center for Global Best Practices	Online via Zoom	Attended
12	August 19 and 22, 2024	2024- 3rd Quarter Refresher Course for Station Operations Division	Technical Resource Persons from SOD	PRTC Room, LRTA Line 2 Recto Station	Conducted on July 22, 23, 27 & 31, 2024

13	August 21-24, 2024	CY 2024 2nd PAGBA Seminar Meeting	Philippine Association for Government Budget Administration, Inc.	Waterfront Hotel, Lahug, Cebu City	Attended
14	August 22, 2024	COA Guidelines and Procedures: One-Time Cleansing of Property, Plant and Equipment (PPE) Accounts Balances for All Government Institutions and Orientation on Revised Manual on the Disposal of Government	Commission on Audit (COA) - Professional and Institutional Development Sector	Social Hall, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
15	August 22-23, 2024	Employees' Welfare and Productivity Seminar (Team Building)	Light Rail Transit Authority	The Backyard, San Ildefonso, Bulacan	Conducted
16	August 22 & 27, 2024	Corporate Governance Orientation Program for GOCCs	Institute for Corporate Directors	Online via Zoom	Attended
17	August 28-29, 2024	Best Practices & Remedies to Avoid COA Disallowances	Center for Global Best Practices	Online via Zoom	Attended
18	August 28-29, 2024	Refresher Course for MTT Personnel - Overhead Catenary System (Batch 3)	MTT-OCS Personnel	Technical Resource Person from Engineering Department - MTT	Conducted
19	August 28-30, 2024	Refresher Course for MTT Personnel - Rolling Stock (Batch 4)	MTT LMS personnel	Technical Resource Persons from MTT-Rolling	Conducted
20	August 29-30, 2024	2024-3rd Quarter Refresher Course for Traffic Control Division (TCD) Personnel	Technical Resource Persons from TCD and Engineering Department	OCC Viewing Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted on September 26-27, 2024
21	August 29-30, 2024	Employees' Welfare and Productivity Seminar (Operations Department Batch 4)	TOD Personnel	Light Rail Transit Authority (LRTA)	Conducted
22	August 30, 2024	Online Orientation on GSIS Programs and Benefits including topics on Employer or Employee Shares, Contributions, Deductions and Penalties	Center for Global Best Practices	Online via Zoom	Conducted
Other Activities:					
23	August 20-24, 2024	Factory Acceptance Test (FAT) for MRT7 Signaling Equipment and System (Power Frequency Track Circuit)	SMC MRT7 Inc.	South Korea	Attended

24	August 25-31, 2024	Factory Acceptance Test (FAT) of Power Frequency (PF) Track Circuit Equipment, Uninterruptible Power Supply (UPS) and Battery (Signaling System)	SMC MRT7 Inc.	South Korea	Attended
SEPTEMBER					
1	September 1-30, 2024	Refresher Course for Railway Operations and Maintenance Personnel	Philippine Railways Institute	LMS -Online	Attended
2	September 2-6, 2024	3rd Quarter Refresher Course for Engineering and Maintenance Transition Team Personnel	Technical Resource Persons from Engineering Department	Social Hall, LRTA Line 2 Depot, Santolan, Pasig City	Conducted based on the given schedules of the Engineering Department
3	September 2-13, 2024	Cross Training Program on Train Driving	Technical Resource Persons from TOD	Simulator Room, LRTA Line 2 Recto Station	Conducted
4	September 3-5, 2024	The New Law on Procurement of Infrastructure	Center for Global Best Practices	Online via Zoom	Attended
5	September 9-13, 2024	Cross Training Program on Operation Control Center Signaling System Operations	Technical Resource Persons from TCD	OCC Viewing Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
6	September 16-19, 2024	2024- 5th Session Refresher Course for Train Operations Division	Technical Resource Person from TOD	TOD Conference Room, LRTA Line 2 Antipolo	Conducted
7	September 4-17, 2024	Python Programming Essentials Course	DICT - Literacy and Competency Development Bureau	Online	Attended
8	September 4-25, 2024	AFCS Contactless Ticketing System Training: Level 0, 1, 2 Device Operation for Cashier D Applicants /Trainees (manpower Pooling)	Resource Persons from TMSCD	Social Hall, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
9	September 5-6, 2024	Refresher Course for MTT Personnel - Trackworks System (Batch 3)	Technical Resource Person from Engineering Department - MTT	OCC Viewing Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
10	September 10-13, 2024	Excellent Customer Service	Personnel Officer Association of the	Tagaytay City, Cavite	Attended
11	September 12-13, 2024	4th Patient Safety Congress	University of the Philippines Manila	Crowne Plaza Manila Galleria	Attended
12	September 13, 2024	Refresher Course for MTT Personnel - Power Supply Substation System (Batch 1)	Technical Resource Person from Engineering Department - MTT	PRTC Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted

13	September 16-19, 2024	2024- 5th Session Refresher Course for Train Operations Division	Technical Resource Person from TOD	TOD Conference Room, LRTA Line 2 Antipolo Station	Conducted
14	September 18 - 25, 2024	International Best Practices in Result-Based Monitoring & Evaluation of Government Programs and Projects	Center for Global Best Practices	Online via Zoom	Attended
15	September 23-October 11, 2024	Non-Commercial Train Driving Training Program	Technical Resource Person from TOD	Simulator Room, Recto Station / Depot Stabling / Revenue Line	Conducted
16	September 23-27, 2024	3rd Quarter Refresher Course for Ticket Management and Sales Collection Division Personnel	Technical Resource Persons from TMSCD /PRD	Social Hall, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
17	September 23-24, 2024	Refresher Course for MTT Personnel - Heavy Maintenance System (Batch 1)	Technical Resource Person from Engineering Department - MTT	OCC Viewing Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
18	September 24-27, 2024	Working Towards Personal Effectiveness	Personnel Officer Association of the	Cagayan De Oro City	Attended
19	September 25-27, 2024	Refresher Course on Catenary Vehicle Operation (UROMAC)	KEMPAL Construction And Supply Corporation	OCC Viewing Room / Depot Stabling Area	Conducted
20	September 25-26, 2024	PICE Regional Technical Conference	Philippine Institute of Civil Engineers	DavNor Gym, DDNSTC, Mankilam, Tagum City, Davao Del Norte	Attended
21	September 27, 2024	Refresher Course for MTT Personnel - Power Supply Substation System (Batch 2)	Technical Resource Person from Engineering Department - MTT	Social Hall, LRTA Line 2 Depot, Santolan, Pasig City	Conducted