LIGHT RAIL TRANSIT AUTHORITY

BAGONG PILIPINAS

NOTICE OF AWARD

MARIA JESUSITA P. SANTOS
Authorized Representative
PHILCOPY CORPORATION
793 JP Rizal Ave., Poblacion
Makati City, Metro Manila
Email Address: supplies@philcopy.net/ginariosa@philcopy.net
Tel. No.: 8998625

Dear **Ms. SANTOS:**

This is to formally notify your company that the **CONTRACT FOR ONE (1) LOT SUPPLY OF VARIOUS KYOCERA TONERS** hereby awarded to you at a price equivalent to **ONE MILLION FIFTY-TWO THOUSAND FIVE HUNDRED PESOS AND 00/100 (₱1,052,500.00) only.**

You are therefore required within ten (10) calendar days from receipt of this Notice of Award to formally enter into contract with LRTA and to submit the Performance Security in the form and amount stipulated in the Instructions to Bidders. Failure to enter into said contract or post the required Performance Security shall constitute a sufficient ground for the cancellation of this award and forfeiture of your Bid Security.

Very truly yours,

Atty. HERNANDO T. CABRERA
Administrator

Conforme:

MARIA JESUSITA P. SANTOS
PHILCOPY CORPORATION

Date: July 11, 2025

LIGHT RAIL TRANSIT AUTHORITY

BAGONG PILIPINAS

July 14, 2025

To : **Ms. MARIA JESUSITA P. SANTOS**
Authorized Representative
PHILCOPY CORPORATION
793 JP Rizal Av., Poblacion
Makati City

NOTICE TO PROCEED

In connection with the Procurement of the **CONTRACT FOR THE SUPPLY OF ONE (1) LOT VARIOUS KYOCERA TONERS** under **PR # GSD-2502-031 & PR # GSD-2502-043/ ITB # 2502-19-03** you are hereby directed to immediately comply with your obligations as stipulated in the Contract / Purchase Order (P.O.) on or before Fifteen (15) Day from receipt thereof.

Very truly yours,

ATTY. HERNANDO T. CABRERA
Administrator

Received By : MARIA JESUSITA P. SANTOS
Signature over printed name

Date : July 18, 2025

PURCHASE ORDER

LIGHT RAIL TRANSIT AUTHORITY
Line 2 Depot, Marcos Highway, Santolan Pasig City
Agency

Supplier:	**PHILCOPY CORPORATION**	P.O. No.:	**2025-07-0108**
Address :	793 JP Rizal Ave., Poblacion, Makati City	Date:	14-Jul-25
		P.R. No.:	**GSD-2502-031 &**
TIN:		P.R. No.:	**GSD-2502-043**
Mode of Procurement: "Public Bidding"		Date:	February 10 & 20, 2025

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein as well as those provided in the following : (a) The bid form and the Price Schedule Submitted by the Bidder : (b) The Schedule of Requirements : (c) The Technical Specifications; (d) The General Conditions of the Contract; (e) The Special Conditions of the Contract; and (f) The Entity's Notification of Award.

Place of Delivery: LINE 2 DEPOT, SANTOLAN, PASIG CITY	Delivery Term : Fifteen (15) days URPO
Date of Delivery:	Payment Terms : Government Terms

Stock Number	Unit	Description	Quantity	Unit Cost	Amount
	lot	**Various Kyocera Toners** for Kyocera Printer Ecosys P3045DN **(10 Cart.) Kyocera Toner TK 3165, Black, Original** for Kyocera Printer Ecosys P6235CDN **(10 Cart.) Kyocera Toner TK 5285, Black, Original** **(10 Cart.) Kyocera Toner TK 5285, Cyan, Original** **(10 Cart.) Kyocera Toner TK 5285, Magenta, Original** **(10 Cart.) Kyocera Toner TK 5285, Yellow, Original** for Kyocera Printer Ecosys P5021CDW **(10 Cart.) Kyocera Toner TK 5234, Black, Original** **(10 Cart.) Kyocera Toner TK 5234, Cyan, Original** **(10 Cart.) Kyocera Toner TK 5234, Magenta, Original** **(10 Cart.) Kyocera Toner TK 5234, Yellow, Original** **Warranty :** Three (3) months upon acceptance **Note:** **1.)** Refer to Section 39.1 Performance Security Requirement of IRR-A of R.A. 9184. Failure to post the necessary Performance Bond w/in the prescribed period will result to the automatic cancellation of this P.O. **2.)** Warranty Security shall likewise be posted for the duration of the above mentioned warranty period to be made effective after final acceptance thereof. The obligation for the warranty shall be covered by either retention money in an amount equivalent to at least one percent (1%) of every progress payment, or a special bank guarantee to at least one percent (1%) of the total contract price. **3.)** Submit Certificate of Country of Origin upon Delivery (if Applicable) **4.)** Notify the Procurement Division in writing at least two (2) working days before the intended date of delivery.	1	₱ 1,052,500.00	₱ 1,052,500.00

Light Rail Transit Authority
Commission on Audit
RECEIVED
By: [illegible] Date: 7/31/25 Time: 7:35 AM

CERTIFICATE OF BUDGET AVAILABILITY
AMOUNT: ₱ 1,052,500.00
ACCOUNT: 5-02-03-990
B.C. NO.: MOOE-2025-07-14-074-PO

DOMINICK D. CORNELIO
OIC, Budgeting & Financial Planning Division

Total Amount in Words: **One Million Fifty-Two Thousand Five Hundred Pesos Only**		₱ 1,052,500.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

Conforme:

MARIA JESUSITA P. SANTOS
Signature over Printed Name of Supplier

July 18, 2025
Date

ATTY. HERNANDO T. CABRERA
Administrator
Authorized Official

Funds Available:

Mr. DOMINICK D. CORNELIO
OIC, Budgeting and Financial Planning Division
Chief Budget Officer

2017.FO.PCD.002/30October2017

7-15-25