



Light Rail Transit Authority
Administrative Department - Human Resources Management Division
Training Section

CY 2024 ANNUAL QUARTER TRAINING PLAN AND MONITORING

No.	Date	Title of Learning and Development Program / Activity	Subject Matter Expert / Learning and Development Institution	Venue	Actual Accomplishment
JANUARY					
1	January 1-31, 2024	Refresher Training Course for Railway Operations and maintenance Personnel	Philippine Railways Institute	LMS (Theoretical) Exam (Face to Face / LRTA)	Attended
2	January 1-31, 2024 (Start December 27-February 2, 2024)	Retraining Course for Newly Hired Train Drivers	Technical Resource Persons from TOD	PRTC Room, Recto Station	Conducted as scheduled
3	January 15-18, 2024	1st Session Refresher Course for Train Operations Division Personnel	Technical Resource Persons from TOD	Antipolo Station	Conducted as scheduled
4	January 19-26, 2024	Public Procurement Specialist Certification Course Level III	UP Los Baños	CEM Function Hall, UP Los Baños	Attended
5	January 22, 2024 2:00PM - 4:00PM	Orientation on the Accomplishment of Revised IPCR and Individual Performance Commitment Form (IPCF) for Newly-hired Employees	Human Resource Management Division	Online via Zoom	Conducted as scheduled

6	January 22, 2024 8:00 AM - 3:00 PM	Railways Sector Cybersecurity Awareness Seminar	DOTr - Office of the Undersecretary for Railways (DOTr-OUR) in partnership with DICT Cybersecurity Bureau	MMSP North Avenue Station, Conference Room	Attended
7	January 23, 2024 2:00PM-3:00PM	Orientation on PhilID and its Various Formats	Philippine Statistics Authority (PSA)	Online via Zoom	Conducted as scheduled
8	January 24 - 26, 2024	The Philippine Bidding Documents	Association of Government Internal Auditors (AGIA)	Online via Zoom	Attended
9	January 30, 2024	RailDX 2024: Upskilling Rail Workers for the Digital Age	Philippine Railways Institute/ Japan International Cooperation Agency (JICA)	Crown Plaza Galleria Manila	Attended
10	January 31 - February 02, 2024	Internal Control System for Property and Supply Management (Appraisal & Disposal)	Association of Government Internal Auditors (AGIA)	Online via Zoom	Attended
FEBRUARY					
1	February 01, 2024	ARTA Orientation on the Accomplishment of the Annual Regulatory Plan (ARP)	Anti-Red Tape Authority (ARTA)	Online via Zoom	Attended

2	February 1-29, 2024	Refresher Training Course for Railway Operations and Maintenance Personnel	Philippine Railways Institute	LMS (Theoretical) Exam (Face to Face / LRTA)	Attended
3	February 1-2, 2024 (Start December 27-February 2, 2024)	Retraining Course for Newly Hired Train Drivers	Technical Resource Persons from TOD	PRTC Room, Recto Station	Conducted as scheduled
4	February 5-23, 2024	Non-Commercial Train Driving for Light Maintenance Section Personnel-MTT	Technical Resource Persons from TOD	PRTC Room, Recto Station	Conducted as scheduled
5	February 8-9, 2024 1:30PM - 4:45PM	Best Practices in Utilization of Government Funds	Center for Global Best Practices (CGBP)	Online via Zoom	Attended
6	February 12-16, 2024	Basic Occupational Safety and Health Training for Safety Officer 2 with 2 hrs Training of Trainers (TOT) (40 hrs) (BOSH)	OSHMS360 Corp.	Online	Attended
7	February 12-16, 2024	1st Quarter Refresher Course for Ticket Management and Sales Collection Division Personnel	Technical Resource Persons from TMSC Division	PRTC Room, Recto Station	Conducted as scheduled
8	February 14-16, 2024	Basic Accounting and Internal Control for Non-Accountants	Association of Government Internal Auditors (AGIA)	Online via Zoom	Attended
9	February 19 and 22, 2024	1st Quarter Refresher Course for Station Operations Division Personnel	Technical Resource Persons from Station Operations Division	PRTC Room, Recto Station	Conducted as scheduled

10	February 20, 21, 22, 27, 28 & 29, 2024	International Best Practices in results-Based Monitoring and Evaluation of Government Programs and Projects	Center for Global Best Practices (CGBP)	Online via Zoom	Attended
11	February 21, 2024 9:00AM	Orientation on Statement of Assets, Liabilities and Networth (SALN)	Civil Service Commission (CSC)	Facebook Live	Attended
12	February 21-23, 2024	Guiding Principles on the Management of Government Funds and Properties	Association of Government Internal Auditors (AGIA)	Online via Zoom	Attended
13	February 23, 2024	Know Your Money Webinar	Banko Sentral ng Pilipnas	Online	Attended
14	February 23, 2024 1:30PM-4:00PM	Orientation on Requirements for Optional / Mandatory Retirement	Human Resource Management Division (HRMD)	Online via Zoom	Conducted as scheduled
15	February 26 - March 02, 2024	Contingency Planning Training (Blended)	Office of Civil Defense (OCD)	Online (Blended)	Attended
16	February 28-29, 2024	1st Quarter Refresher Course for Traffic Control Division Personnel	Technical Resource Persons from Traffic Control Division	OCC Viewing Room	Conducted as scheduled
MARCH					
1	March 01, 2024	Career Service Examination Review Sessions and Mock Examination	Prof. Ma. Victoria S. Abergos	Online via Zoom	Conducted as scheduled
2	March 1-31, 2024	Refresher Training Course for Railway Operations and Maintenance Personnel	Philippine Railways Institute	LMS (Theoretical) Exam (Face to Face / LRTA)	Attended
3	March 04, 2024	Leadership and Ethics	Association of Government Internal Auditors (AGIA)	Online via Zoom	Attended

4	March 4-8, 2024	Basic Training Course for Pollution Control Officer (PCO)	Water Environment Association of the Philippines, Inc	Online	Attended
5	March 4-15, 2024	Cross Training Program on Train Driving	Technical Resource Persons from Train Operations Division	PRTC Room, Recto Station	Conducted as scheduled
6	March 5-8, 2024	The Philippine Budgeting System	Association of Government Internal Auditors (AGIA)	Online via Zoom	Attended
7	March 6-8, 2024	Data Privacy Act (DPA) Workshop, Privacy Impact Assessment (PIA) and Cybersecurity	Yisrael Solutions and Training Center, Inc.	Online via Zoom	Attended
8	March 7-8, 2024	Building your Audience, Building your Brand: A Professional Development Program Course on Effective Social Media Management	Asian Institute of Journalism and Communication (AIJC)	Online via Zoom	Attended
9	March 8, 2024	Fire Safety and Basic Rescue Training	Bureau of Fire Protection	Social Hall LRTA Line 2 Depot	Conducted on March 25, 2024
10	March 9-11, 2024	AHA Essential Package	FDM Training Center	Quezon City	Attended
11	March 11-12, 2024 8:00AM - 5:00PM	Elevating OSH: The Vital Role of OSH Management Systems in Critical Industries and the Public Sector	OSHCCAP in coordination with Occupational Safety and Health Center (OSHC) DOLE	OSHC, North Avenue, Quezon City	Attended
12	March 11-15, 2024	Basic Occupational Safety and Health Training for Safety Officer 2 with 2 hrs Training of Trainers (TOT) (40 hrs) (BOSH)	OSHMS360 Corp.	Online	Attended

13	March 11-15, 2024	Cross Training Program on Signaling System	Technical Resource Persons from Traffic Control Division	OCC Viewing Room	Conducted
14	March 13-14, 2024	Employee Orientation	Human Resource Management Division Public Relations Division Safety and Security Division Asset Management Division	Social Hall, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
15	March 13 and 14, 2024	Best Practices Guide to Construction Law and Crafting Contracts	Center for Global Best Practices	Online	Attended
16	March 13-16, 2024	Basic Surveillance Course	Safety and Security Division Ramos, Rommel L. Guy, Christian C.	Santa Rosa, Laguna	Attended
17	March 15-17, 2024	AHA Essential Package	FDM Training Center	Quezon City	Attended
18	March 18-21, 2024	2nd Session Refresher Course for Train Operations Division Personnel	Technical Resource Persons from TOD	TOD Lounge Antipolo Station	Conducted as scheduled
19	March 19, 2024	Management Audit	Association of Government Internal Auditors (AGIA)	Online via Zoom	Attended
20	March 22, 2024 9:00AM - 4:00PM	Orientation/Re-orientation on Republic Act No. 6713, otherwise known as the "Code of Conduct and Ethical Standards for Public Officials and Employees"	Civil Service Commission (CSC)	Online via Zoom	Conducted as scheduled
21	March 25-27, 2024	Cash Management and Its Internal Control System	Association of Government Internal Auditors (AGIA)	Online via Zoom	Attended

22	March 27-29, 2024	Basic Internal Control Concepts and Internal Auditing Principles and Practices	Association of Government Internal Auditors (AGIA)	Online via Zoom	Attended
Other Activities:					
1	March 13-18, 2024	Retraining Course for Train Driver (Mr. Tacan)	Teachnical Resource Persons from TOD	TOD Lounge Antipolo Station	
2	March 16-17, 2024	Retraining Course for Train Driver (Mr. Villapando)	Teachnical Resource Persons from TOD	TOD Lounge Antipolo Station	
APRIL					
1	April 1-30, 2024	Refresher Course for Railway Operations and Maintenance Personnel	Philippine Railways Institute	LMS -Online	Attended
2	April 1-11, 2024 (from March 6-May 6, 2024)	Retraining Course for Newly Hired Train Driver	Technical Resource Person from Train Operations Division	PRTC Room, Recto Station	Conducted as scheduled
3	April 05, 2024 1:00PM - 4:00PM	Online-Lecture on Tax Compliance Requirements (BIR Issuances and Updates) for Agencies and Employees	Bureau of Internal Revenue (BIR)	Online via Zoom	Conducted as scheduled
4	April 06, 13, 20 and May 04, 2024	Mandatory Continuing Legal Education (MCLE) Face-to-Face Program	Institute for the Administration of Justice - University of the Philippines Law Center	Bacobo Hall Conference Room, UP Diliman, Quezon City	Attended
5	April 11-12, 2024	Measurement and Diagnostic of the Railway Infrastructure	Philippine Railways Institute	PRI Office, Columbia Tower, Mandaluyong City	Attended
6	April 12, 2024 2:00PM - 4:00PM	Online Lecuture-Forum on Universal Health Care Act and Updates on PhilHealth Programs and Benefits	PhilHealth National Capital Region (NCR)	Online via Zoom	Conducted as scheduled
7	April 17-19, 2024	Well Being Centric Leadership	Civil Service Institute	Online	Attended

8	April 17-20, 2024	CY 2024 1st PAGBA Seminar and Meeting with the theme "Responding to the Continuing Challenges of Innovation & Technology to Public Financial Management "	Philippine Association for Government Budget Administration (PAGBA)	Bohol Tropics Resort, Tagbilaran, Bohol	Attended
9	April 17-18, 2024	Knowledge Sharing Session on Inclusive Transport Reforms	Department of Transportation (DOTr)	Fairmont Hotel, Makati	Attended
10	April 23, 2024	Public Service Value Program	Civil Service Institute	Online	Attended
11	April 23, 2024	Seminar for the Large Taxpayers & Exporters on BIR RR 8-2022: The Unwritten Rules and Regulations You Need to Know Now!	Omniray Ventures Inc	Microtel MOA Coralway Avenue corner Seaside Boulevard Mall of Asia Complex, Pasay	Attended
12	April 23, 2024 8:00AM - 5:00PM	Online Orientation on R.A. 11032 and other ARTA Compliance Requirements	Anti-Red Tape Authority	Online via Zoom	Attended
13	April 23-25, 2024	Seminar on Fiscal Policies, Procurement and Jurisprudence	JPLCV Center for Academic Values Foundation, Inc.	Kawa Resort, Siargao	Attended
14	April 23-26, 2024	Strategic Management	Personnel Officer Association of the Philippines (POAP)	La Carmela, Boaracay	Attended
15	April 25-26, 2024	Employees' Welfare and Productivity Seminar (FROG Batch 1)	Light Rail Transit Authority (LRTA)	Bakasunan, Tanay Rizal	Conducted as scheduled
16	April 29-30, 2024	Employees' Welfare and Productivity Seminar (Line 2 East and West Extension Project)	Light Rail Transit Authority (LRTA)	RGV Beach Resort, Calatagan, Batangas	Conducted as scheduled
17	April 29-30, 2024	Employees' Welfare and Productivity Seminar (Legal Department)	Light Rail Transit Authority (LRTA)	PacificKhulas Transient House, Dingalan, Aurora	Conducted as scheduled
18	April 26, 2024	Know Your Money Webinar	Banko Sentral ng Pilipinas	Online	Attended
Other Activities:					
1	April 15, 16, 18 and 23, 2024	Psuedo Isochromatic Test for Train Driver Applicants	HRMD/ Operations/Safety/Medical	Social Hall, LRTA Line 2 Depot, Santolan, Pasig City	Conducted as scheduled

MAY					
1	May 1-31, 2024	Refresher Course for Railway Operations and Maintenance Personnel	Philippine Railways Institute	LMS -Online	Attended
2	May 2-3, 2024	Occupational First Aid and Basic Life Support (CPR/AED)	Philippine Redcross-Pateros Branch	Social Hall, LRTA Line 2 Depot, Santolan, Pasig City	Conducted as scheduled
3	May 2-3, 2024	Employees' Welfare and Productivity Seminar (FROG Batch 2)	Light Rail Transit Authority (LRTA)	Bakasyonan Resort, Tanay Rizal	Conducted as scheduled
4	May 6-7, 2024	Employees' Welfare and Productivity Seminar (Planning Department)	Light Rail Transit Authority (LRTA)	The Backyard Event and Resort, Bulacan	Conducted as scheduled
5	May 9-10, 2024	Introduction to the Public-Private Partnership (PPP) Code of the Philippines and its Implementing Rules and Regulations	Public Private Partnership Center	Online /PPP Center, Quezon City	Attended
6	May 9-10, 2024	Employees' Welfare and Productivity Seminar (FROG Batch 3)	Light Rail Transit Authority (LRTA)	Bakasyonan Resort, Tanay Rizal	Conducted as scheduled
7	May 9-10, 2024	Employees' Welfare and Productivity Seminar (CAMT)	Light Rail Transit Authority (LRTA)	Elijah, Sea Breeze Resort, Calatagan Batangas	Conducted as scheduled
8	May 10, 2024 2:00PM - 4:00PM	Online Lecture-Forum on Pag-IBIG Fund / HDMF Programs and Benefits	PhilHealth-NCR	Online via Zoom	Conducted as scheduled
9	May 10-17, 2024	Public Procurement Specialist Certification Course (Level 1 - Basic Course)	Government Procurement Policy Board Technical Support Office / UPLB	Online via Zoom	Attended
10	May 13-31, 2024	LRT2 System Train Operations Training	Technical Resource Person from Train Operations Division	PRTC Room, Recto Station	Conducted as scheduled
11	May 14-17, 2024	Managing Government Records and HRIS	Personnel Officer Association of the Philippines (POAP)	Kew Hotel, Tagbilaran Bohol	Attended
12	May 15-17, 2024	Essentials of Dashboarding and Reporting Using Spreadsheets Workshop	Strategic One Business Management Consultancy Firm (SRAT One)	Online	Attended
13	May 15-17, 2024	Rail Solutions Asia 2024	Asian Railways Operators' Association (AROA)	Kuala Lumpur Convention Center, Malaysia	Attended
14	May 16-17, 2024	Employees' Welfare and Productivity Seminar (FROG Batch 4)	Light Rail Transit Authority (LRTA)	Bakasyonan Resort, Tanay Rizal	Conducted as scheduled

15	May 17 and 20, 2024	2024- 2nd Quarter Refresher Course for Station Operations Division	Technical Resource Persons from Station Operations Division	PRTC Room, Recto Station	Conducted as scheduled
16	May 16-17, 2024	On-Site Testing and Training for LRT Line 1 Depot Maintenance Equipment -Car Mover-Design Qualification and Stand-Alone Test	Mitsubishi Corporation	LRTA Line 1 Depot, Maintenance Area, Pasay City	Conducted as scheduled
17	May 21-22, 2024	On-Site Testing and Training for LRT Line 1 Depot Maintenance Equipment -Air Compressor Tester System Integration and Stand-Alone Test)	Mitsubishi Corporation	LRTA Line 1 Depot, Maintenance Area, Pasay City	Conducted as scheduled
18	May 22-24, 2024	Continuing Environmental Education Program	Laguna Lake Development Authority	Eurotel, Cubao	Attended
19	May 22-24, 2024	Advanced Data Management and Reporting using Google Sheets Training Worskhop	Strategic One Business Management Consultancy Firm Strat One	Online	Attended
20	May 23-24, 2024	On-Site Testing and Training for LRT Line 1 Depot Maintenance Equipment - High Speed Circuit Breaker and Electric Relay Tester-Stem Integration and Stand-Alone test - Bearing Removal and Pressing-in Device - System integration and Stand Alone Test	Mitsubishi Corporation	LRTA Line 1 Depot, Maintenance Area, Pasay City	Conducted as scheduled
21	May 27-28, 2024	2024- 2nd Quarter Refresher Course for Traffic Control Division	Technical Resource Persons from Traffic Control Division	OCC Viewing Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted as scheduled
22	May 27-30, 2024	2024- 3rd Session Refresher Course for Train Operations Division	Technical Resource Person from Train Operations Division	TOD Conferece Room, Antipolo Station	Conducted as scheduled
23	May 28-31, 2024	Asia Pacific Rail 2024	Brownsteel Prime Parts and Services	Bangkok, Thailand	Attended

24	May 29-31, 2024	2024 IIEE Mid-Year National Convention (Engr. Pesquera and Engr. Millevo)	Institute Of Integrated Electrical Engineers Of The Philippines Inc.	Iloilo Convention Center, Mandurriao, Iloilo City	Attended
25	May 29-31, 2024	Essentials of Crisis Communication Management and Analytics In-depth Training Workshop	Strategic One Business Management Consultancy Firm (SRAT One)	Online via Zoom	Attended
26	May 30-31, 2024	Employees' Welfare and Productivity Seminar (Operations Department Batch 1)	Light Rail Transit Authority (LRTA)	Bakasyunan Resort, Tanay Rizal	Conducted as scheduled
27	May 31, 2024	Know Your Money Webinar	Banko Sentral ng Pilipinas	Online	Attended
JUNE					
1	June 1 - 27, 2024 (May 13- June 27, 2024)	LRT2 System Train Operations Training	Technical Resource Persons from Train Operations Division	PRTC Room, Recto Station	Conducted as scheduled
2	June 1-30, 2024	Refresher Course for Railway Operations and Maintenance Personnel	Philippine Railways Institute	LMS -Online	Attended
3	June 3-14, 2024	Cross Training Program on Train Driving	Technical Resource Persons from Train Operations Division	PRTC Room, Recto Station	Conducted as scheduled
4	June 5, 6, & 7, 2024	Refresher Course for Maintenance Transition Team (MTT-LMS) Personnel - Rolling Stock (Batch 1)	Technical Resource Persons from MTT-Rolling Stock	PRTC Room, Line 2 Depot	Conducted as scheduled
5	June 6, 2024	Energy Efficiency Conservation Seminar	Department of Energy	Social Hall, LRTA Line 2 Depot	Conducted as scheduled
6	June 10-11, 2024	Employees' Welfare and Productivity Seminar (Engineering Department)	Light Rail Transit Authority (LRTA)	The Backyard Event and Resort, Bulacan	Conducted as scheduled
7	June 10-11, 2024	Employees' Welfare and Productivity Seminar (Procurement Division)	Light Rail Transit Authority (LRTA)	The Backyard Event and Resort, Bulacan	Conducted as scheduled
8	June 13-14, 2024	Employees' Welfare and Productivity Seminar (Operations Dept Batch 2)	Light Rail Transit Authority (LRTA)	Bakasyunan Resort, Tanay Rizal	Conducted as scheduled

9	June 13-15, 2024	2024 PICE Midyear National Convention	Philippine Institute of Civil Engineers (PICE), Inc.	Online	Attended
10	June 13-15, 2024	74th IECEP National Mid-Year Convention	Institute of Electronics Engineers of the Philippines	Waterfront Hotel, Cebu City	Attended
11	June 17-21, 2024	Loss Control Management (LCM) with HIRAC	Safety Organization of the Philippines, Inc.	Online	Attended
12	June 18-19, 2024	Refresher Course for Maintenance Transition Team (MTT-OCS) Personnel - Overhead Catenary System (Batch 1)	Technical Resource Persons from MTT-OCS	PRTC Room, Line 2 Depot	Conducted as scheduled
13	June 18-19, 2024	National Information and Communications Technology (ICT) Summit 2024	Department of Information and Communications Technology	Online	Attended
14	June 18-24, 2024	Cross Training Program on Operation Control Center Signaling System Operations	Technical Resource Persons from Traffic Control Division	OCC Viewing Room	Conducted as scheduled
15	June 20-21, 2024	Employees' Welfare and Productivity Seminar (South Extension Project)	Light Rail Transit Authority (LRTA)	Calubcub Bay Resort and Recreation, Batangas	Conducted as scheduled
16	June 20-21, 2024	Employees' Welfare and Productivity Seminar (Business Development Division)	Light Rail Transit Authority (LRTA)	Bataan	Conducted as scheduled
17	June 24-25, 2024	Employees' Welfare and Productivity Seminar (Administrative Department Human Resource Management Division General Services Division Asset Management Division)	Light Rail Transit Authority (LRTA)	Ynad's Place Hotel and Resort, San Fernando, La Union	Conducted as scheduled
18	June 25, 26 & 28, 2024	2nd Quarter Refresher Course for Ticket Management and Sales Collection Division Personnel	Technical Resource Persons from TMSCD /SSD/ HRMD	PRTC Room, Recto Station	Conducted as scheduled
19	June 26-27, 2024	2024 Regional HRMP Congress with the theme The Future Workplace: Balancing Technology and Humanity	Civil Service Commission	Taguig Convention Center, Taguig City	Attended

20	June 26-29, 2024	Refresher Course for Maintenance Transition Team (MTT-LMS) Personnel - Rolling Stock (Batch 2)	Technical Resource Persons from MTT-Rolling Stock	PRTC Room, Line 2 Depot	Conducted as scheduled
21	June 27-28,2024	Employees' Welfare and Productivity Seminar (Line 1 RSIS Division)	Light Rail Transit Authority (LRTA)	Bataan White Coral's Beach Resort, Morong Bataan	Conducted as scheduled
22	June 27-28,2024	Employees' Welfare and Productivity Seminar (Internal Audit Department)	Light Rail Transit Authority (LRTA)	The Backyard Event and Resort, Bulacan	Conducted as scheduled
23	June 28,2024	Know Your Money Webinar	Banko Sentral ng Pilipinas	Online	Attended
24	June 28-July 14, 2024	Modeling Smart Transportastion System	Technische Universitat (TU) Berlin Summer School	Berlin, Germany	Attended
Other Activities:					
1	June 24-25, 2024	PRI Comprehensive Practical Examination	Philippine Railways Institute	PRI Office, Columbia Tower, Mandaluyong City	Attended
JULY					
1	July 1-31, 2024	Refresher Course for Railway Operations and Maintenance Personnel	Philippine Railways Institute	LMS -Online	Attended
2	July 1, 2024	Refresher Course for MTT Personnel - Signaling and Telecomm System (Batch 1)	Technical Resource Person from Engineering Department - MTT	OCC Viewing Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
3	July 3, 2024	Railway Solutions Seminar	Philippine Railways Institute	Unit 64, 6th Floor, The Columbia Tower, Brgy Wack Wack, Ortigas Ave. Mandaluyong City	Attended
4	July 3, 2024	Refresher Course for MTT Personnel - Signaling and Telecomm System (Batch 2)	Technical Resource Person from Engineering Department - MTT	OCC Viewing Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
5	July 4, 2024	Orientation on ARTA's CC and the Client Satisfaction Measurement Survey	LRTA - Committee on Anti-Red Tape (CART) Ms. Jennifer L. Bagaosan (Member)	Online via Zoom	Conducted

6	July 4-5, 2024	Employees' Welfare and Productivity Seminar (Operations Department Batch 3)	Light Rail Transit Authority (LRTA)	Bakasyonan Resort, Tanay Rizal	Conducted
7	July 9, 2024	Orientation on Off-Campus Undergraduate Studies Program	College of Arts and Sciences of Asia and the Pacific (CASAP)	Social Hall, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
8	July 9, 2024	Refresher Course for MTT Personnel - Signaling and Telecomm System (Batch 3)	Technical Resource Person from Engineering Department - MTT	OCC Viewing Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
9	July 9-12, 2024	Attaining Work-Life Balance and Productivity	Personnel Association of the Philippines	Puerto Princesa City, Palawan	Attended
10	July 10, 2024	Refresher Course for MTT Personnel - Signaling and Telecomm System (Batch 4)	Technical Resource Person from Engineering Department - MTT	OCC Viewing Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
11	July 11, 2024	Refresher Course for MTT Personnel - Signaling and Telecomm System (Batch 5)	Technical Resource Person from Engineering Department - MTT	OCC Viewing Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
12	July 15-18, 2024	2024- 4th Session Refresher Course for Train Operations Division	Technical Resource Person from TOD	TOD Conference Room, LRTA Line 2 Antipolo Station	Conducted
13	July 15-29, 2024	AFC System Contacless Ticketing Training Level 0, 1 and 2 for Station Teller Applicants	Technical Resource Persons from Station Operations Division	PRTC Room, LRTA Line 2 Recto Station	No request for the conduct of training from Operations Department
14	July 16, 2024	Refresher Course for MTT Personnel - Signaling and Telecomm System (Batch 6)	Technical Resource Person from Engineering Department - MTT	OCC Viewing Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
15	July 17, 2024	Refresher Course for MTT Personnel - Signaling and Telecomm System (Batch 7)	Technical Resource Person from Engineering Department - MTT	OCC Viewing Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
16	July 18-19, 2024	Employees' Welfare and Productivity Seminar (Team Building)	Light Rail Transit Authority	Casa Paraiso, Bagac, Bataan	Conducted

17	July 18-19, 2024	Refresher Course for MTT Personnel - Overhead Catenary System (Batch 2)	Technical Resource Person from Engineering Department - MTT	OCC Viewing Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
18	July 19, 2024	Awareness and Sensitivity Training on the Proper Management/Handling of Passengers Particularly Persons with Disability (PWD's)" for LRTA Frontline Service Personnel	National Council on Disability Affairs	Social Hall, LRTA Line 2 Depot, Santolan, Pasig City	Conducted on July 23, 2024
19	July 22-23, 2024	Refresher Course for MTT Personnel - Trackworks System (Batch 2)	Technical Resource Person from Engineering Department - MTT	OCC Viewing Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
20	July 22-26, 2024	Loss Control Management (LCM) with HIRAC	OSHMS360 Corporation	Online	Attended
21	July 23-26, 2024	Problem Solving Decision Making	Personnel Officer Association of the Philippines	Cebu City	Attended
22	July 24, 2024	Mastering Effective Strategies for Effective Collection Management	Project-Hero Training and Consultancy	Online via Zoom	Attended
23	July 25-26, 2024	Best Practices Guide to Using Balanced Scorecard for Strategic Planning	Center for Global Best Practices	Online via Zoom	Attended
24	July 26, 2024	ISO 9001:2015 Quality Management System Interpretation Training	Engr. Robert I. Jarquio	Social Hall, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
25	July 26 - August 2, 2024	Public Procurement Specialist Certification Course (Level 2 - Intermediate Course)	Government Procurement Policy Board - Technical Support Office (GPPB-TSO)	Online via Zoom	Attended
26	July 30, 2024	Refresher Course for MTT Personnel - Signaling and Telecomm System (Batch 8)	Technical Resource Person from Engineering Department - MTT	OCC Viewing Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
27	July 30 and August 1, 2024	CSC-Career Service Examination Review Sessions and Mock Exam	Prof. Ma. Victoria S. Abergos	Social Hall, LRTA Line 2 Depot, Santolan, Pasig City	Conducted

28	July 31, 2024	Refresher Course for MTT Personnel - Signaling and Telecomm System (Batch 9)	Technical Resource Person from Engineering Department - MTT	OCC Viewing Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
29	July 31, 2024	Follow-Up Training of Railway Solutions Seminar	Philippine Railways Institute	Unit 64, 6th Floor, The Columbia Tower, Brgy Wack Wack, Ortigas Ave. Mandaluyong City	Attended
Other Activities:					
30	June 23-July 6, 2024	Factory Acceptance Test (FAT) for MRT7 Signaling System Equipment	SMC MRT7 Inc.	South Korea	Attended
AUGUST					
1	August 1-31, 2024	Refresher Course for Railway Operations and Maintenance Personnel	Philippine Railways Institute	LMS -Online	Attended
2	August 2, 2024	Online Orientation on Availment of Special Emergency (Calamity) Leave and Policy on Work Suspension	Human Resource Management Division	Online via Zoom	Conducted
3	August 5-September 4, 2024 / October 1-2, 2024	Operation Control Center (OCC) Supervisor Training Program	Technical Resource Persons from TCD	OCC Viewing Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
4	August 6, 2024	Digital Citizenship	DICT - Literacy and Competency Development Bureau	Online	Attended
5	August 7, 2024	Online Orientation on the Accomplishment of Revised Individual Performance Commitment and Review (IPCR) and Individual Performance Commitment Form (IPCF)	Human Resource Management Division	Online via Zoom	Conducted
6	August 7-9, 2024	Refresher Course for MTT Personnel - Rolling Stock (Batch 3)	Technical Resource Persons from MTT-Rolling Stock	PRTC Room, LRTA Line 2 Recto Station	Conducted
7	August 12-13, 2024	Basic Life Support and Standard First Aid Training	Pasig Disaster Risk Reduction and Management Office	Social Hall, LRTA Line 2 Depot, Santolan, Pasig City	Conducted

8	August 12-16, 2024	Basic Occupational Safety and Health (BOSH) Training with 2 hours Training of Trainers (TOT)	OSHMS 360 Corp.	Online	Attended
9	August 12-16, 2024	3rd Quarter Refresher Course for Ticket Management and Sales Collection Division Personnel	Technical Resource Persons from TMSCD /PRD	Social Hall, LRTA Line 2 Depot, Santolan, Pasig City	Conducted on September 23-27, 2024
10	August 14-16, 2024	Basic Incident Command System (ICS) Training Course	Pasig Disaster Risk Reduction and Management Office	Linden Suites Hotel, Pasig City	Attended
11	August 15-16, 2024	Masterclass in Writing Minutes of Meetings	Center for Global Best Practices	Online via Zoom	Attended
12	August 19 and 22, 2024	2024- 3rd Quarter Refresher Course for Station Operations Division	Technical Resource Persons from SOD	PRTC Room, LRTA Line 2 Recto Station	Conducted on July 22, 23, 27 & 31, 2024
13	August 21-24, 2024	CY 2024 2nd PAGBA Seminar Meeting	Philippine Association for Government Budget Administration, Inc. (PAGBA)	Waterfront Hotel, Lahug, Cebu City	Attended
14	August 22, 2024	COA Guidelines and Procedures: One-Time Cleansing of Property, Plant and Equipment (PPE) Accounts Balances for All Government Institutions and Orientation on Revised Manual on the Disposal of Government Properties	Commission on Audit (COA) - Professional and Institutional Development Sector Professional Development Office	Social Hall, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
15	August 22-23, 2024	Employees' Welfare and Productivity Seminar (Team Building)	Light Rail Transit Authority	The Backyard, San Ildefonso, Bulacan	Conducted
16	August 22 & 27, 2024	Corporate Governance Orientation Program for GOCCs	Institute for Corporate Directors	Online via Zoom	Attended
17	August 28-29, 2024	Best Practices & Remedies to Avoid COA Disallowances	Center for Global Best Practices	Online via Zoom	Attended

18	August 28-29, 2024	Refresher Course for MTT Personnel - Overhead Catenary System (Batch 3)	MTT-OCS Personnel	Technical Resource Person from Engineering Department - MTT	Conducted
19	August 28-30, 2024	Refresher Course for MTT Personnel - Rolling Stock (Batch 4)	MTT LMS personnel	Technical Resource Persons from MTT-Rolling Stock	Conducted
20	August 29-30, 2024	2024-3rd Quarter Refresher Course for Traffic Control Division (TCD) Personnel	Technical Resource Persons from TCD and Engineering Department	OCC Viewing Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted on September 26-27, 2024
21	August 29-30, 2024	Employees' Welfare and Productivity Seminar (Operations Department Batch 4)	TOD Personnel	Light Rail Transit Authority (LRTA)	Conducted
22	August 30, 2024	Online Orientation on GSIS Programs and Benefits including topics on Employer or Employee Shares, Contributions, Deductions and Penalties	Center for Global Best Practices	Online via Zoom	Conducted
Other Activities:					
23	August 20-24, 2024	Factory Acceptance Test (FAT) for MRT7 Signaling Equipment and System (Power Frequency Track Circuit)	SMC MRT7 Inc.	South Korea	Attended
24	August 25-31, 2024	Factory Acceptance Test (FAT) of Power Frequency (PF) Track Circuit Equipment, Uninterruptible Power Supply (UPS) and Battery (Signaling System)	SMC MRT7 Inc.	South Korea	Attended
SEPTEMBER					
1	September 1-30, 2024	Refresher Course for Railway Operations and Maintenance Personnel	Philippine Railways Institute	LMS -Online	Attended
2	September 2-6, 2024	3rd Quarter Refresher Course for Engineering and Maintenance Transition Team Personnel	Technical Resource Persons from Engineering Department	Social Hall, LRTA Line 2 Depot, Santolan, Pasig City	Conducted based on the given schedules of the Engineering Department
3	September 2-13, 2024	Cross Training Program on Train Driving	Technical Resource Persons from TOD	Simulator Room, LRTA Line 2 Recto Station	Conducted

4	September 3-5, 2024	The New Law on Procurement of Infrastructure	Center for Global Best Practices	Online via Zoom	Attended
5	September 9-13, 2024	Cross Training Program on Operation Control Center Signaling System Operations	Technical Resource Persons from TCD	OCC Viewing Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
6	September 16-19, 2024	2024- 5th Session Refresher Course for Train Operations Division	Technical Resource Person from TOD	TOD Conference Room, LRTA Line 2 Antipolo Station	Conducted
7	September 4-17, 2024	Python Programming Essentials Course	DICT - Literacy and Competency Development Bureau	Online	Attended
8	September 4-25, 2024	AFCS Contactless Ticketing System Training: Level 0, 1, 2 Device Operation for Cashier D Applicants /Trainees (manpower Pooling)	Resource Persons from TMSCD	Social Hall, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
9	September 5-6, 2024	Refresher Course for MTT Personnel - Trackworks System (Batch 3)	Technical Resource Person from Engineering Department - MTT	OCC Viewing Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
10	September 10-13, 2024	Excellent Customer Service	Personnel Officer Association of the Philippines, Inc.	Tagaytay City, Cavite	Attended
11	September 12-13, 2024	4th Patient Safety Congress	University of the Philippines Manila	Crowne Plaza Manila Galleria	Attended
12	September 13, 2024	Refresher Course for MTT Personnel - Power Supply Substation System (Batch 1)	Technical Resource Person from Engineering Department - MTT	PRTC Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
13	September 16-19, 2024	2024- 5th Session Refresher Course for Train Operations Division	Technical Resource Person from TOD	TOD Conference Room, LRTA Line 2 Antipolo Station	Conducted
14	September 18 - 25, 2024	International Best Practices in Result-Based Monitoring & Evaluation of Government Programs and Projects	Center for Global Best Practices	Online via Zoom	Attended
15	September 23-October 11, 2024	Non-Commercial Train Driving Training Program	Technical Resource Person from TOD	Simulator Room, Recto Station / Depot Stabling / Revenue Line	Conducted

16	September 23-27, 2024	3rd Quarter Refresher Course for Ticket Management and Sales Collection Division Personnel	Technical Resource Persons from TMSCD /PRD	Social Hall, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
17	September 23-24, 2024	Refresher Course for MTT Personnel - Heavy Maintenance System (Batch 1)	Technical Resource Person from Engineering Department - MTT	OCC Viewing Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
18	September 24-27, 2024	Working Towards Personal Effectiveness	Personnel Officer Association of the Philippines, Inc.	Cagayan De Oro City	Attended
19	September 25-27, 2024	Refresher Course on Catenary Vehicle Operation (UROMAC)	KEMPAL Construction And Supply Corporation	OCC Viewing Room / Depot Stabling Area	Conducted
20	September 25-26, 2024	PICE Regional Technical Conference	Philippine Institute of Civil Engineers	DavNor Gym, DDNSTC, Mankilam, Tagum City, Davao Del Norte	Attended
21	September 27, 2024	Refresher Course for MTT Personnel - Power Supply Substation System (Batch 2)	Technical Resource Person from Engineering Department - MTT	Social Hall, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
OCTOBER					
1	October 1-31, 2024	Refresher Course for Railway Operations and Maintenance Personnel	Philippine Railways Institute	LMS -Online	Attended as scheduled
2	October 1-11, 2024 (started September 23)	Non-Commercial Train Driving Training Program	Technical Resource Person from Train Operations Division	Simulator Room, Recto Station / Depot Stabling / Revenue Line	Conducted
3	October 1-2, 2024	Refresher Course for MTT Personnel - Rolling Stock - Heavy Maintenance Section	Technical Resource Person from Engineering Department - MTT	OCC Viewing Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
4	October 3, 2024	Basic Geotagging Hands-on Training/Orientation	Oriental Consultants Philippines	OCC Viewing Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
5	October 3-4, 2024	Seminar -Workshop on Events Management 101 (Batch 1)	Ms. Carmen Grace P. Paragas	One Tagaytay Place Suites, Cavite	Conducted

6	October 3-4, 2024	Simplified Guide to Parliamentary Procedures of Highly Effective Corporate Meetings	Center for Global Best Practices	Online via Zoom	Conducted
7	October 7, 2024	Psycho-Aptitude Test for LRTA Train Drivers	Philippine Railways Institute	Social Hall, LRTA Line 2 Depot, Santolan, Pasig City	Attended
8	October 7- 18, 2024	Cross Training Program on Train Driving	Technical Resource Person from Train Operations Division	Simulator Room, LRT Line 2, Recto Station	Conducted as Scheduled
9	October 8-11, 2024	65th AGIA Annual National Convention cum Seminar: AGIA, Kaisa Tungo sa Bagong Pilipinas	Association of Internal Government Auditors	Cagayan de Oro City	Attended
10	October 8-11, 2024	Building and Enhancing Negotiation Skills	Personnel Association of the Philippines	Davao City	Attended
11	October 8-11, 2024	Good Governance and Corporate Social Responsibility	Personnel Association of the Philippines	Davao City	Attended
12	October 9-12, 2024	AGAP Annual Convention-Seminar: 'Improving Financial Inclusivity and Securing Future-Proof Public Finance	Association of Government Accountants of the Philippines (AGAP), Inc.	Cebu City	Attended
13	October 11, 2024	Refresher Course for MTT Personnel - Power Supply Substation System (Batch3)	Technical Resource Person from Engineering Department - MTT	Social Hall, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
14	October 14-18, 2024	Cybercrime: Effective Reputation Management Techniques	Department of Information and Communications Technology	Online	Attended
15	October 14-18, 2024	Basic Occupational Health and Safety (BOSH) Training with 2 hours Train of Trainers (TOT)	OSHMS 360 Corporation	Online via Zoom	Attended
16	October 15-17, 2024	Introduction to Information Security	Department of Information and Communications Technology	DICT, Diliman, Quezon City	Attended
17	October 16-18, 2024	Breach Response and Cyber Security Workshop	Yisrael Solutions and Training Center, Inc.	Online	Attended
18	October 21-25, 2024	Cross Training Program on Operation Control Center Signaling System Operations	Technical Resource Persons from Traffic Control Division	OCC Viewing Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted as Scheduled

19	October 22-24, 2024	Digital Transformation ICT Project Management	Department of Information and Communications Technology	DICT, Diliman, Quezon City	Attended
20	October 22-25, 2024	Competency Towards ISO Certification	Personnel Association of the Philippines	Dumaguete City	Attended
21	October 22-25, 2024	Employee Counseling and Grievance Handling	Personnel Officer Association of the Philippines, Inc.	Dumaguete City	Attended
22	October 23-25, 2024	Refresher Course for MTT Personnel - Rolling Stock (Batch 5)	Technical Resource Person from Engineering Department - MTT	PRTC Room, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
23	October 25, 2024	Refresher Course for MTT Personnel - Power Supply Substation System (Batch4)	Technical Resource Person from Engineering Department - MTT	Social Hall, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
24	October 29-31, 2024	2nd International Engineering Expo, 50th National Convention	Philippine Institute of Civil Engineers, Inc.	SMX Convention Center, MOA Complex, Pasay City	Attended
NOVEMBER					
1	November 1-30, 2024	Refresher Course for Railway Operations and Maintenance Personnel	Philippine Railways Institute	LMS -Online	Attended as scheduled
2	November 4-6, 2024	Emergency Operation Center (EOC) Training	Pasig Disaster Risk Reduction and Management Office	The Linden Suites, Pasig City	Attended
3	November 4-8, 2024	Capability Development Program for Internal Auditors	Center for Internal Advisory Services Philippines	Online via Zoom	Attended
4	November 4-22, 2024	Non-Commercial Train Driving Training Program	Technical Resource Person from Train Operations Division	Simulator Room, Recto Station / Depot Stabling / Revenue Line	Conducted
5	November 5-6, 2024	51th Founding Anniversary and 2024 Lifelong Learning Leadership Congress	Career Executive Service Board	Philippine International Convention Center	Attended
6	November 6-8, 2024	Professional Certificate in Construction Management PCCM 1: Project Management in the Construction Industry	UP National Engineering Center, UP Diliman	UP National Engineering Center, UP Diliman, Quezon City	Attended

7	November 7-9, 2024	Emergency Operation Center (EOC) Training	Pasig Disaster Risk Reduction and Management Office	The Linden Suites, Pasig City	Attended
8	November 7-22, 2024	Factory Acceptance Test (FAT) for MRT7 Power Supply System	MRT 7 - SMC	South Korea	Attended
9	November 8, 11, 12 & 13, 2024	2024- 4th Quarter Refresher Course for Station Operations Division	Technical Resource Persons from SOD	PRTC Room, Recto Station	Conducted
10	November 11, 2024	Training-Workshop on Hazard Identification, Risk Assessment and Control (HIRAC)	Engr. Robert I. Jarquio	Social Hall, Line 2 Depot	Conducted
11	November 11-13, 2024	Capacity Development Training Course	Philippine Railways Institute	PRI - DOTr	Attended
12	November 12, 2024	Best Practices in Business and Government Protocol	Center for Global Best Practices	Mandaluyong City	Attended
13	November 12, 2024	Telephone Etiquette Skills	Ms. Myra Harde Mayo Training Director, Milestone Skills Management Training	Online via Zoom	Conducted
14	November 13-14, 2024	Materials Management and Warehouse Inventory	Engr. Cezar de la Cruz PTTC Consultant	Social Hall, LRTA Line 2 Depot, Santolan, Pasig City	Conducted
15	November 14, 2024	Elevate, Educate, Empower (E3) Transforming Learning & Development for higher Level Competencies	Informatics Philippines	Sarus Ballroom B & C, Marquiz Building, 34th Street, Rizal Drive, BGC, Taguig.	Attended
16	November 14-15, 2024	Batas Pambansa Bilang 344 also known as Accessibility Law and its Implementing Rules and Regulations (IRRs)	Department of Public Works and Highways	PRTC Room, Recto Station	Conducted
17	November 14-15, 2024	Public Service Excellence Forum	Civil Service Commission	Pasay City	Attended
18	November 15, 2024	Refresher Course for MTT Personnel - Power Supply Substation System (Batch5)	Technical Resource Person from Engineering Department - MTT	Social Hall, line 2 Depot	Conducted
19	November 15, 2024	Know Your Money Webinar	Banko Sentral ng Pilipinas	Online	Attended
20	November 18-22, 2024	Refresher Course for Railway Operations and Maintenance Personnel	Philippine Railways Institute	PRI - DOTr	Attended

21	November 19-20, 2024	2024-4th Quarter Refresher Course for Traffic Control Division (TCD) Personnel	Technical Resource Persons from Traffic Control Division and Engineering Department	OCC Viewing Room	Conducted as Scheduled
22	November 19-20, 2024	Government Quality Management Program (GQMP) Conference: "Beyond Quality Management, Advancing to Public Service Excellence"	Development Academy of the Philippines (DAP)	DAP Conference Center, Tagaytay	Attended
23	November 19-21, 2024	Web Application Security	Department of Information and Communications Technology	DICT, Diliman, Quezon City	Attended
24	November 20, 2024	Effective Management Skills	Inquirer Academy	Makati City	Attended
25	November 21-22, 2024	Training on Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations (IRR)	Government Procurement Policy Board - Technical Support Office (GPPB-TSO)	Olongapo, Zambales	Conducted
26	November 25-28, 2024	2024- 6th Session Refresher Course for Train Operations Division	Technical Resource Person from Train Operations Division	TOD Conference Room, Antipolo Station	Conducted
27	November 25-29, 2024	4th Quarter Refresher Course for Ticket Management and Sales Collection Division Personnel	Technical Resource Persons from Ticket Management and Sales Collection Division and Public Relations Division	Social Hall, line 2 Depot	Conducted
28	November 25-30, 2024	49th IIEE Annual National Convention	Institute of Integrated Electrical Engineers inc. (IIEE)	SMX Convention Center, MOA Complex, Pasay City	Attended
29	November 26, 2024	Accredited Eight (8) Hour Orientation Training (on Environmental Regulations) for Managing Heads of PCOs	Pollution Control Association of the Philippines Region IV-A Chapter, Inc.	Okada Manila, Entertainment City, Parañaque	Attended
30	November 26-28, 2024	Market Sounding for Airport and Rail Projects in the Philippines	Department of Transportation (DOTr)	Singapore	Attended

31	November 27-29, 2024	2024 Year End Assessment and 2025 Sports Management Planning Conference	GOCC Athletic Association, Inc.	Sandigan Cottages, Dominican Hills, Baguio City	Attended
32	November 27-30, 2024	CY 2024 3rd PAGBA Seminar and Meeting	Philippine Association for Government Budget Administration (PAGBA), Inc.	Newtown Plaza, Hotel, Baguio City	Attended
33	November 28, 2024	How to Register a Computerized Accounting System (CAS) to the BIR	Omniray Ventures	Pasay City	Attended
34	November 28-30, 2024	74th IECEP Annual General Meeting and Convention	Institute of Electronics Engineers of the Philippines, Inc.	Online	Attended
35	November 29, 2024	Refresher Course for MTT Personnel - Power Supply Substation System (Batch6)	Technical Resource Person from Engineering Department - MTT	Social Hall, line 2 Depot	Conducted
DECEMBER					
1	December 1-31, 2024	Refresher Course for Railway Operations and Maintenance Personnel	Philippine Railways Institute	LMS -Online	Attended as scheduled
2	December 2-5, 2024	Factory Acceptance Test (FAT) for MRT7 Rolling Stock Maintenance Equipment	MRT7-SMC	South, Korea	Attended
3	December 3, 2024	"Continuing Environmental Education Seminar (CEES) for Pollution Control Officers (PCOs)"	Laguna Lake Development Authority	Quezon City	Attended
4	December 5-06, 2024	Employees Welfare and Productivity Seminar (Team Building)	Public Relations Division	Quezon City	Conducted
5	December 6, 2024	Refresher Course for MTT Personnel - Power Supply Substation System (Batch7)	Technical Resource Person from Engineering Department - MTT	Social Hall, line 2 Depot	Conducted
6	December 10-11, 2024	Seminar -Workshop on Events Management 101 (Batch 2)	Ms. Carmen Grace Paragas	One Tagaytay Place Suites, Cavite	Conducted
7	December 13, 2024	Refresher Course for MTT Personnel - Power Supply Substation System (Batch8)	Technical Resource Person from Engineering Department - MTT	Social Hall, line 2 Depot	Conducted
8	December 16, 2024	Basic Leadership Training	BusinessCoach, Inc.	San Juan City	Attended

9	December 16-20, 2024	Factory Acceptance Test (FAT) for MRT7 Communication System: IP PBX and Public Address (PA) System	MRT7-SMC	South, Korea	Attended
10	December 17, 2024	Cascading Activity on ISO-Aligned Procedures, guidelines, Work Instructions and Other related activities	Technical Resource Person from Concession Agreement Management Team	PRTC Room, Recto Station	Conducted
11	December 17-18, 2024	Integrated Management System (IMS) Documentation Workshop	Engr. Robert I. Jarquio	Social Hall, line 2 Depot	Conducted
12	December 18-19, 2024	Workshop-Forum on Preparing Program on Enhancing Employees Welfare and Productivity	Human Resource Management Division	PRTC Training Room, Recto Station	Conducted
13	December 19, 2024	Internal QMS Audit Training	Engr. Robert I. Jarquio	Social Hall, line 2 Depot	Conducted