LIGHT RAIL TRANSIT AUTHORITY

NOTICE OF AWARD

BAGONG PILIPINAS

CLAIRE B. JOSEPH
Authorized Representative
OTUS COPY SYSTEMS, INC.
10th/F MG Tower 75 Shaw Blvd.,
Mandaluyong City 1551 Metro Manila
Tel. No.: (02)631-9454
Fax No. (02) 535-8731
Email Address: www.otusinc.com

Dear **Ms. JOSEPH**:

This is to formally notify your company that the **CONTRACT FOR THE SUPPLY OF ONE (1) LOT RENTAL/LEASE OF PHOTOCOPIER MACHINES UNDER PR NO. GSD-2310-251 AND ITB NO. 2311-211-05** is hereby awarded to you as the bidder with the Single Calculated and Responsive Bid at a price equivalent to **ONE MILLION NINE HUNDRED THIRTY ONE THOUSAND SIX HUNDRED SEVENTY SEVEN PESOS AND 53/100 (₱1,931,677.53) only.**

You are therefore required within ten (10) calendar days from receipt of this Notice of Award to formally enter into contract with LRTA and to submit the Performance Security in the form and amount as required under Section 39 of Revised IRR of RA 9184. Failure to enter into said contract or post the required Performance Security shall constitute a sufficient ground for the cancellation of this award and forfeiture of your Bid Security.

Very truly yours,

ATTY. HERNANDO T. CABRERA
Administrator

Conforme:

MS. CLAIRE B. JOSEPH
OTUS COPY SYSTEMS, INC.
Date: APRIL 25, 2024

CONTRACT AGREEMENT FOR

THE SUPPLY OF ONE (1) LOT RENTAL/LEASE OF PHOTOCOPIER MACHINES UNDER PR NO. GSD-2310-251 AND ITB NO. 2311-211-05

THIS AGREEMENT made the _____ day of _____20____ between

LIGHT RAIL TRANSIT AUTHORITY, a government instrumentality with corporate powers created under Executive Order No. 603, Series of 1980, as amended, holding office at Line 2 Depot, Marcos Highway, Santolan, Pasig City, represented herein by its Administrator, **ATTY. HERNANDO T. CABRERA**, and hereinafter called the "***LRTA***";

CLAIRE B. JOSEPH

- and -

OTUS COPY SYSTEMS, INC., *a* corporation, duly organized and existing under and by virtue of the laws of the Republic of the Philippines, with office at 10th Floor MG Tower 75 Shaw Blvd., Mandaluyong City represented herein by its Authorized Representative, ***ERWIN C. MANARPIIS*** *hereinafter called the* ***"SUPPLIER"****. (a copy of the Secretary's Certificate is hereto attached).*

LEO A. MANGAMPO

WHEREAS, **LRTA** invited Bids for certain goods and ancillary services, particularly for the Supply of One (1) lot Rental/Lease of Photocopier Machines under PR No. GSD-2310-251 and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **ONE MILLION NINE HUNDRED THIRTY-ONE THOUSAND SIX HUNDRED SEVENTY-SEVEN PESOS AND 53/100 ONLY (₱1,931,677.53)** hereinafter called the "Contract Price".

ERWIN C. MANARPIIS

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:

   a. Philippine Bidding Documents (PBDs);
      i. Schedule of Requirements;
      ii. Technical Specifications;
      iii. General and Special Conditions of Contract; and
      iv. Supplemental or Bid Bulletins, if any;

   b. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

ATTY. HERNANDO T. CABRERA

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted, including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

c. Performance Security;

d. Notice of Award of Contract; and the Bidder's conforme thereto; and

e. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the contract.**

3. In consideration for the sum of *One Million Nine Hundred Thirty-One Thousand Six Hundred Seventy-Seven Pesos and 53/100 only (₱1,931,677.53)* or such other sums as may ascertained, Otus Copy Systems, Inc. agrees to supply and deliver the 45 units Copier Machines in accordance with its bid. The Supplier hereby covenants with **LRTA** to provide the goods and services set forth in item No. 2 above within **one (1) year and to proceed fifteen (15) days upon receipt of the Notice to Proceed (NTP)** and to remedy defects therein in conformity in all respects with the provisions of the Contract

4. **The LIGHT RAIL TRANSIT AUTHORITY** agrees to pay the above-mentioned sum in accordance with the terms of the bidding.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

LIGHT RAIL TRANSIT AUTHORITY

By:

ATTY. HERNANDO T. CABRERA
Administrator

OTUS COPY SYSTEMS, INC.

By:

ERWIN C. MANARPIIS
Authorized Representative

Witnessed by:

LEO A. MANGAMPO
OIC, General Services Division

CLAIRE B. JOSEPH
Sales Manager

ACKNOWLEDGMENT

BEFORE ME, this __ day of MAY 23 2024 at QUEZON CITY, personally appeared with their respective valid identification:

	NAME	ID TYPE	ID NO.	DATE OF EXPIRY
1	**ATTY. HERNANDO T. CABRERA**	PASSPORT	P2020975C	10/13/2032
2	**ERWIN C. MANARPIIS**	PASSPORT	P0945679C	07/14/2032

Known to me and to me known to be the same persons who executed the Contract for the Supply of One (1) lot Rental/Lease of Photocopier Machines and acknowledged to me that the same are their free act and voluntary deed, and of the entities they respectively represent.

The document is composed of three (3) pages, has been signed by the parties and their instrumental witnesses on each and every page thereof including this page upon which this acknowledgment is written.

WITNESS MY HAND AND SEAL on the date and place stated above.

Notary Public

Doc. No. 424
Page No. 84
Book No. LVII-A
Series of 2024.

ATTY. CONCEPCION P. VILLAREÑA
Until December 31, 2025
Adm. Matter No. NP-021(2024-2025)
Roll No. 30457
IBP No. 399099 – 1/04/2024, Quezon City
PTR No: 5355783 – 1/03/2024, Quezon City
MCLE No. VII-0009994
ASH Lehram Inc., Matalino corner
Malakas Street, Barangay Central
District IV, Quezon City

CLAIRE H. JOSEPH

LEO A. MANGAMPO

ERWIN C. MANARPIIS

ATTY. HERNANDO T. CABRERA

To: **ERWIN C. MANARPIIS**
Authorized Representative
OTUS COPY SYSTEMS, INC.
10th Floor MG Tower 75 Shaw Blvd.,
Mandaluyong City

NOTICE TO PROCEED

In connection with the **CONTRACT FOR THE SUPPLY OF ONE (1) LOT RENTAL/LEASE OF PHOTOCOPIER MACHINES UNDER GSD-2310-251 AND ITB NO. 2311-211-05**, you are hereby directed to immediately comply with your obligations as stipulated in the contract within Fifteen (15) Days upon receipt hereof.

Truly yours,

ATTY. HERNANDO T. CABRERA
Administrator

CLAIRE B. JOSEPH
ERWIN C. MANARPIIS
Authorized Representative
OTUS COPY SYSTEMS, INC.

MAY 23, 2024
Date