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		Date Prepared:	01 August 2022
		Date of Effectivity:	01 OCT 2022

SOURCE OF INPUTS <small>(PREDECESSOR PROCESSES e.g. at providers (internal or external) at customers, at other relevant interested parties)</small>	INPUTS <small>(MATTER, ENERGY INFORMATION, e.g. in the form of materials, resources, requirements)</small>	ACTIVITIES	OUTPUTS <small>(MATTER, ENERGY INFORMATION, e.g. in the form of product, service, decision)</small>	RECEIVER OF OUTPUTS <small>(SUBSEQUENT PROCESSES, e.g. at customers (internal or external), at other relevant interested parties)</small>
Oversight Agencies/Offices (DOTr, OTS, DENR, LLDA, NDRRMC)	Department Orders, Memorandum Circulars, Republic Acts, and directives	Safety, security, and environmental executive management: <ul style="list-style-type: none"> • Formulation / Updating and implementation of Safety, Security, and Environmental Plans, Policies, Guidelines, Procedures, and Action Plan • Preparation of Safety, Security, and Environmental documents and information 	<ul style="list-style-type: none"> • Approved Safety, security, and environmental plans, policies, procedures, and protocols, Safe and Secured work place and environment • Safety, Security, and Environmental related reports (Information/Investigation Report, Inspection Report and Checklists) 	<ul style="list-style-type: none"> • Top Management, Internal Offices, Contracted Security Provider, Contractors, Passengers • Oversight Agencies/Offices



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Top Management (Office of the Administrator, DA for Administrative, Finance, and AFCS, Administrative Department) DA for Administrative, Finance, and AFCS, Legal Department, Contracted Security Provider Medical Unit	<ul style="list-style-type: none"> Approved Safety and Security Policies, Guidelines, Procedures IATF/DOH Protocols, LRTA Response Protocol for Biological Threats 	Safety and Security operations and workers management: <ul style="list-style-type: none"> Overall supervision, preservation and development of the safety, security and environmental welfare of the LRTA Adherence to /Implementation of the LRTA to IATF and DOH Protocols for Biological Hazards and observance to OSH 	<ul style="list-style-type: none"> Safe and secured work environment Complied IATF/DOH Protocols 	<ul style="list-style-type: none"> Internal Offices and Passengers Contractors LRTA Personnel, Contracted Security Provider, and Contractors

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Operations Department	<ul style="list-style-type: none"> • Revenue Line Operations Policies and Procedures, Reports 	<p style="text-align: center;">Standards</p> <ul style="list-style-type: none"> • Assistance in Safety, Security, and Environmental (incidents, accidents and emergencies) related submitted reports as well as in addressing issues and concerns of passengers and monitoring of passenger flow at the revenue line 	<ul style="list-style-type: none"> • Investigation Reports, Daily Monitoring Report 	<ul style="list-style-type: none"> • Top Management, BDPRD – PRD, External Forces • Passengers

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	<ul style="list-style-type: none"> TOR Security Service Provider, Signed Contract 	<ul style="list-style-type: none"> Development, and maintenance of logical, sufficient and integrated systems for tactical planning through inspection, monitoring, and investigation of Contracted Security Provider's man loading requirement and security equipment that may cause violation of policies and procedures and other actions that may constitute breach to security of the LRTA 	<ul style="list-style-type: none"> Security Manpower Complement, Security agency Violation Ticket, Summary of Billing Deduction on rendering overtime of security personnel and equipment 	<ul style="list-style-type: none"> Accounting Division, Contracted Security Provider

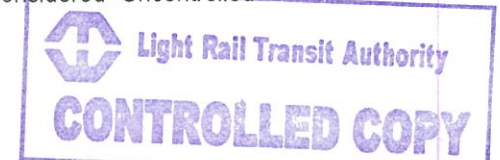
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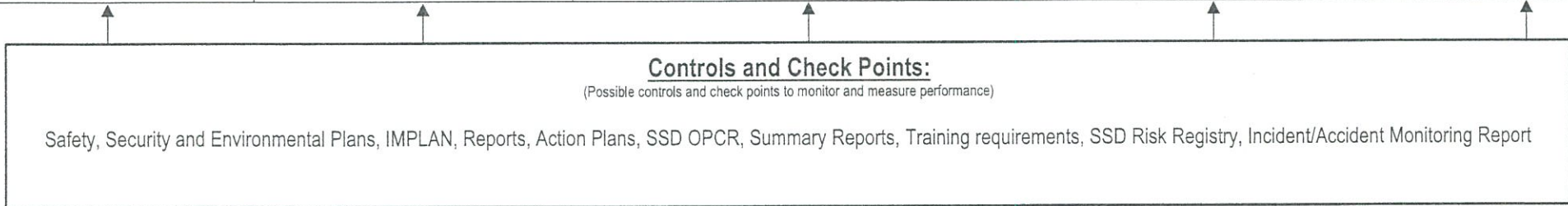
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Internal Offices HRMD – Training Section BDPRD – PR Division	<ul style="list-style-type: none"> • Training Schedules, Emergency Response Procedures • Requests/Memorandum 	<p>Establishment and maintenance of safe and secured working environment of the LRTA:</p> <ul style="list-style-type: none"> • Safety and security assistance during trainings and drills • Assistance during site visitations/ocular inspections and other non-rail revenue activities 	<ul style="list-style-type: none"> • Success of trainings and drills, Certifications, knowledge and skills during accidents and emergencies, Training Reports • Safe and secured visitations, ocular inspections, and non-rail revenue activities 	<ul style="list-style-type: none"> • External Forces/ Agencies (PNP, AFP, MMDA, OTS, BFP, NDRRMC, DOH), Contractors, LRTA personnel • Non-Rail Revenue Contractors, LRTA personnel

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Security Provider	<ul style="list-style-type: none"> Contracted Security Personnel 	<ul style="list-style-type: none"> Emergency response and rescue 	<ul style="list-style-type: none"> Emergency responses, Information Report 	<ul style="list-style-type: none"> Riding Public, LRTA Personnel, Contracted Security Provider
Suppliers	<ul style="list-style-type: none"> Emergency rescue equipment and PPEs 	Inspection of Emergency Rescue equipment and PPEs	<ul style="list-style-type: none"> Emergency Rescue Equipment Summary and Report 	<ul style="list-style-type: none"> Top Management, General Services Division



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Prepared by: Chua Jimmy Loste Digitally signed by Chua Jimmy Loste Date: 2022.10.11 14:11:29 +08'00' JIMMY L. CHUA Manager, Safety and Security Division	Reviewed by: Kabigting Enrique Domingo Fernandez Digitally signed by Kabigting Enrique Domingo Fernandez MR. DOMINIC F. KABIGTING Officer-In-Charge, Administrative Department Management Representative, QMS Core Team	Approved by:  ATTY. JOSE JOBEL V. BELARMINO Officer-In-Charge, Deputy Administrator for Administrative, Finance and AFCS Concurrent Manager, Legal Department
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