



QUALITY MANUAL

Annex 4.3 Process Map
Project Management


Document Code:	2017.QM.CDQ.001
Page No.:	1 of 3
Issue No.:	1
Revision No.:	0
Date Prepared:	01 August 2022
Date of Effectivity:	01 OCT 2022

SOURCE OF INPUTS <small>(PREDECESSOR PROCESSES e.g. at providers (internal or external) at customers, at other relevant interested parties)</small>	INPUTS <small>(MATTER, ENERGY INFORMATION, e.g. in the form of materials, resources, requirements)</small>	ACTIVITIES	OUTPUTS <small>(MATTER, ENERGY INFORMATION, e.g. in the form of product, service, decision)</small>	RECEIVER OF OUTPUTS <small>(SUBSEQUENT PROCESSES, e.g. at customers (internal or external), at other relevant interested parties)</small>
NEDA DOTR LRTA LGU Private Entities Other Government Agency/ies Consultant	Feasibility study Terms of Reference Contracts MOA Concession Agreement Warranty Claims	Project Management <ul style="list-style-type: none"> • Procurement Support • Pre-Construction Works <ul style="list-style-type: none"> ○ ROWA ○ Utilities, ISF Relocation, etc. • Construction Supervision • Defects Notification Period 	Civil Works Viaduct Stations Depot Electromechanical Systems Rolling Stock LRVs (Trains) Inspection Report	Concessionaire LRTA Operations Engineering Riding Public
Contractor Consultant PMO	Progress Reports	Preparation, validation and generation of Reports	Progress/Status Reports	Oversight Agencies, LRTA Board of Directors, Board Committees and Internal Offices, National Government, and Local Government Units (NEDA, DOTR, LGU).
Performance Monitoring Team PMOs	Approved OPCR Approved Departmental Plans	Performance Evaluation <ul style="list-style-type: none"> • Office • Individual 	OPCR Rating IPCR Rating	PMT/Planning HRMD



Documents that do not bear fresh LRTA's official document stamp are considered "Uncontrolled"



	QUALITY MANUAL	Document Code:	2017.QM.CDQ.001
		Page No.:	2 of 3
	Annex 4.3 Process Map Project Management	Issue No.:	1
		Revision No.:	0
		Date Prepared:	01 August 2022
		Date of Effectivity:	01 OCT 2022

Property Owners Service Contractors Utility Providers Judicial Court Contractors Consultants	Deed of Sale MOA Claims for Payment Court Decision Request for Claims for Payment	Processing of Claims for Payment	Disbursement Vouchers Budget Utilization Slip Endorsement letter Certificate of Acceptance Statement of Performance Payment Certificate	LRTA-Finance DOTr
-----------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------	----------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------

Controls and Check Points: (Possible controls and check points to monitor and measure performance)	
<ul style="list-style-type: none"> • Terms of Reference • Contracts • Memorandum of Agreement • Concession Agreement • Progress Reports 	<ul style="list-style-type: none"> • Coordination Meetings • Meetings of Meetings • S-Curve • Accomplished OPCR • Accomplished IPCR



QUALITY MANUAL

Annex 4.3 Process Map
Project Management

Document Code:	2017.QM.CDQ.001
Page No.:	3 of 3
Issue No.:	1
Revision No.:	0
Date Prepared:	01 August 2022
Date of Effectivity:	01 OCT 2022

Prepared by:

C. de Guzman
Engr. CARMELA M. DE GUZMAN
Principal Engineer A
LRT Line 2 West Extension Project

Digitally signed by Waminal
Deah Kristine Guison

Engr. DEAH KRISTINE G. WAMINAL
Project Manager, Line 1 North Extension Project

E. Palaypayon
Ms. ELEONOR C. PALAYPAYON
OIC, Line 1 Cavite Extension Project

Engr. JOSEPH DEXTER S. BUENCONSEJO
Project Manager, Line 2 East Extension Project

Reviewed by:

L. Reyes
Engr. LORELIE L. REYES
PMO Secretariat

D. Kabigting
Mr. DOMINIC F. KABIGTING
Management Representative, QMS Core Team

Approved by:

P. Y. Chua
PAUL Y. CHUA PhD CESO III
Deputy Administrator for Operations and Engineering
Head, LRTA-PMOs



Documents that do not bear fresh LRTA's official document stamp are considered "Uncontrolled"

