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		Date Prepared:	01 August 2022
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Annex 4.2 Needs and Expectations of Relevant Interested Parties Procurement Management			

Item No.	Interested Party	Needs (N)	Expectations (E)	Is there a legal basis for N/E? [Yes/No]	Risks (R)	Opportunities (O)
1.	Government Procurement Policy Board	Annual Procurement Plan; Annual Procurement Compliance Performance Indicator	Timely submission of requirements	Yes	Late submission means non-compliance to regulatory requirements Issuance of Audit Observation Memorandum (AOM)	Efficient Procurement Process
2.	Procurement Service	Annual Procurement Plan-Common Use Supplies and Equipment	Timely submission of requirements	Yes	Late submission means non-compliance to regulatory requirements Non-availability of supplies spare parts and consumables	
3.	Commission on Audit	Copies of Contract	Timely submission of copy of contracts and attached documents	Yes	Non-compliance to Auditorial requirements	
4.	Bidders/Suppliers/Contractors	Bidding Opportunities; Disbursement Voucher	Posted bid opportunities; Timely Collection	Yes	Lower utilization of budget	

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					Non-availability of supplies spare parts and consumables Failed Bidding	
5.	Various Requisitioning Office/End-Users	Office Supplies, Equipment, Spare Parts, Goods, Services, Civil Works and Consultancy Services	On time delivery of required goods and services	Yes	Less supply of equipment, parts, good and services -Lower utilization rate -Stop or downgraded operations -Low train availability	
6.	Management	Various Report (Utilization Status)	Timely Submission and Complete Report	Yes	-Unprogram/unplanned operations -Stop operation	
7.	Bids and Awards Committee	Secretarial Works	Efficient Secretariat		-Unavailability of supplier, consumables, spare parts facilities	

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