

LIGHT RAIL TRANSIT AUTHORITY
ADMINISTRATIVE DEPARTMENT -HRM DIVISION
TRAINING SECTION

HRM DIVISION'S SUMMARY OF INPUTS TO LRTA'S ACCOMPLISHMENT REPORT FOR CY 2021

Report on Compliance/Adherence to the provisions of the Code of Ethical Standards/Code of Conduct.

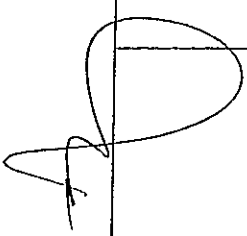
#4B	Report on Compliance/Adherence to the provisions of the Code of Ethical Standards/Code of Conduct.						
No.	Date	Title of Learning and Development Program / Activity	Name of Participants	Subject Matter Expert / Learning and Development	Venue	Remarks	
1	February 15-17, 2021	Online Workshop for Data Privacy Awareness and Compliance Privacy Impact Assessment and Cyber Security Threats and Attacks	Mr. Dominic F. Kabigting	Yisrael Solutions and Training Center, Inc.	Online		
2	February 16, 2021 1:30 - 4:30 PM	Online Orientation on Preparation and Submission of Statement of Assets, Liabilities and Network (SALN) in LRTA	Newly Hired Employees, and those performing functions related to SALN	Civil Service Commission	Online via Zoom		
3	March 30, 2021 1:30 - 4:30 PM	Online Orientation on Republic Act No. 6713, otherwise known as the "Code of Conduct and Ethical Standards for Public Officials and Employees"	Newly-hired Employees; Legal Department, ADC, all other concerned/interested employees)	Civil Service Commission	Online via Zoom		
4	April 26-27, 2021	Rules on Administrative Cases in the Civil Service	Atty. Chezkania Eden C. Villanueva	Center for Global Best Practices	Online via Zoom		
5	May 06, 2021 1:30 PM – 4:30 PM	Online Orientation / Updates on Civil Service Commission (CSC) Issuances including Quarantine Leave for COVID Positive Employees	All concerned LRTA Employees	Civil Service Commission	Online via Zoom		
6	May 24-27, 2021	Online Orientation for LRTA's Newly Hired Employees	Newly-hired Employees	HRMD-Training, CBAS, Payroll, Recruitment Section, SSD, PRD, AMD	Online via Zoom		
7	July 05-09, 2021	Webinar on RA 9184 and its 2016 Revised Implementing Rules and Regulations (IRR)	LRTA HOPE, BAC, BAC-TWG, BAC Sec/Procurement Division, End-users, Integrators, Internal Audit Department and other concerned offices	Government Procurement Policy Board	Online via Zoom		
8	September 06-08, 2021	Data Privacy Awareness and Compliance	Engr. Sherwin P. Biscocho	Yisrael Solutions and Training Center, Inc.	Online via Zoom		

Report on the Accomplishments of the Board of Directors including trainings and orientations attended

#AC						
1	April 21-23, 2021	Best Practices in Corporate Housekeeping	<p>Gen. Reynaldo I. Berroya LRTA Administrator Atty. Dimapuno Datu (Private Sector Representative) USec. Catalina Cabral (DPWH 2nd Alternate Member) Atty. Hernando Cabrera (Corporate Secretary) Asec Fidel Cruz (DOTr Asec for Railways)</p>	Center for Global Best Practices	Online via Zoom	
2	March 29-30, 2021 / 1:30 pm - 5:30 pm	Knowledge Sharing Session on Monitoring and Managing Key Performance Indicators (KPIs) of Light Rail Transit (LRT) Systems	<p>Dir. Dimapuno R. Datu, Principal Member, Private Sector Asec. Fidel Igmedio T. Cruz, Jr., Alternate Member, (DOTR)</p>	<p>Mr. Athanasios Ziliaskopoulos, a rail sector specialist from Greece, engaged by the Asian Development Bank (ADB) as part of their assistance to the PPP Center.</p>	Online via Microsoft Teams	

HRMD-related Accomplishments/Awards, Recognition, if any

#5C						
1	August 2021 ~ 2022	Continuing Education Program for LRTA Employees to assist LRTA employees to acquire Bachelor's degree and Masters degree during their tenure with LRTA in spite of the COVID-19 pandemic	a. Undergraduate (Bachelor's Degree) Program	9 employees enrolled	Arellano University	online
2	January ~ December 2021	b. Master in Public Administration and Master in Business Administration Program	Processing of the Application Forms/ of qualified Solo Parent employees of LRTA provides assistance to active and valid solo parent employees of LRTA to enable them to avail of Parental Leave Privileges	MPA = 9 employees enrolled MBA = 15 employees enrolled	World Citi College	online
#5D	Efforts undertaken to address the COVID-19 Pandemic					
1	March 26, 2021 1:30PM - 3:30PM	Online Orientation on Universal Health Care Act, COVID Packages and KONSULTA Packages	<ul style="list-style-type: none"> • Administrative Department - HRM Division • Finance Department • Interested LRTA Covid-19 Positive Employees • All interested LRTA employees especially those with confusions on PhilHealth requirements or have PhilHealth related queries 	Ms. Annabelle Llanto, PhilHealth-NCR	Online via Zoom	

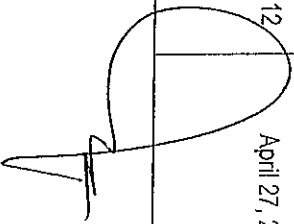



2	April 5/7/8, 2021 1:30PM – 3:30PM	Online Orientation on LRTA HMO Program/ CareHealth Plus Existing Plan in LRTA	<ul style="list-style-type: none"> • Administrative Department-Human Resource Management Division • Interested LRTA Covid-19 Positive Employees and other concerned/interested offices/employees 	Mr. Lester S. Arceno Area Marketing Consultant CareHealth Plus Systems International	Online via Zoom	
3	May 04, 2021 / 1:30 PM – 4:30 PM	Latest GISIS Programs and Compensation Benefits for Employees with COVID-19 and other Updates	<ul style="list-style-type: none"> • Administrative Department-Human Resource Management Division • Interested LRTA Covid-19 Positive Employees and other concerned/interested offices/employees 	Mr. Alvin D. Valones (presenter) GISIS NCR II Department Ms. Merty Gomez (Manager, GISIS NCR II Department) Mr. Tristan Cabrias (Claims Division) Mr. Noli Hernandez (Claims Division) Mr. John Paul (Claims Division) Ms. Fleur (Claims Division)	Online via Zoom	
4	May 06, 2021 1:30 PM – 4:30 PM	Updates on CSC Issuances including Quarantine Leave for COVID-19 Positive Employees	<ul style="list-style-type: none"> • Administrative Department-Human Resource Management Division • Interested LRTA Covid-19 Positive Employees and other concerned/interested offices/employees 	Dir. Henry B. Pelino Director II, CSC NCR	Online via Zoom	
5	May 10, 2021	Conduct of Online Orientation on the Latest Employees' Compensation Programs and Benefits of ECC-DOLE for Employees contracted with COVID-19 and other Updates	LRTA Employees	Employees' Compensation Commission-Mr. Stephen Barredo	Zoom	Attendance Sheet Attached
6	June 9-10, 2021	Orientation on "COVID-19: Awareness and Wellness Program" for LRTA Employees	LRTA Employees	Ms. Grace M. Mungcal, Jose R. Reyes Memorial Medical Center	Zoom	Attendance Sheet Attached

Local and Foreign Engagements January ~December 2021

#9							
A.	Local Engagements						
1	February 15-17, 2021	Online Workshop for Data Privacy Awareness and Compliance Privacy Impact Assessment and Cyber Security Threats and Attacks	Mr. Dominic F. Kabigting	Yisrael Solutions and Training Center, Inc.	Online		
2	February 16, 2021 1:30 - 4:30 PM	Online Orientation on Preparation and Submission of Statement of Assets, Liabilities and Networth (SALN) in LRTA	Newly Hired Employees, and those performing functions related to SALN	Civil Service Commission	Online via Zoom		
3	March 8-12, 2021	Webinar on Basic Occupational Safety and Health (BOSH) Training	Engr. Jaime Cuaresma and Mr. Jose Raymund Alisisto	OSHMS 360 Corp.	Zoom		
4	March 9, 11, 16, 18, 23 & 25, 2021	Webinar on Public Service Values in Times of Adversities (6 Modules)	Mr. Nicolas Ombao, Ms. Catherine Lopez, Ms. Carolyn Garduce, Mr. Jimmy Chua, Ms. Eleonor Palaypayon and Engr. Lorelie Reyes	Civil Service Institute	Zoom		
5	March 19, 2021	Know Your Money (KYM) Webinars Series	Mr. Roberto Abiva, Ms. Arlene Chido, Ms. Anna Rose Galang, Ms. Margaret Masbad and Ms. Sean Angel Mission	Bangko Sentral ng Pilipinas	Microsoft Teams		
6	March 26, 2021	Know Your Money (KYM) Webinars Series attended by Mr. Ronn Joseph Atun, Ms. Cristy Climaco, Ms. Chona Lerdon, Ms. Gemma Panotes and Ms. Cecil Sanchez	Mr. Ronn Joseph Atun, Ms. Cristy Climaco, Ms. Chona Lerdon, Ms. Gemma Panotes and Ms. Cecil Sanchez	Bangko Sentral ng Pilipinas	Microsoft Teams		
7	March 24, 2021	ISO 14001:2015 Environmental Management System Foundation Course	Mr. Dominic Kabigting and Engr. Marwin Bayanay	SGS Philippines	Zoom		

8	March 30, 2021 1:30 - 4:30 PM	Online Orientation on Republic Act No. 6713, otherwise known as the "Code of Conduct and Ethical Standards for Public Officials and Employees"	Newly-hired Employees; Legal Department, ADC, all other concerned/interested employees)	Civil Service Commission	Online via Zoom	
9	April 13, 15, 20, 22, 27 & 29, 2021	Webinar on Public Service Values in Times of Adversities (Batch 9)	Ms. Angelica Fe L. Derquito, Engr. Rizaldy L. Fariñas, Engr. Manuel B. De Las Alas, Engr. Christian Adrian M. Ojipindo, Engr. John Rey S. Verores, Ms. Rectelle S. Cacatian	Civil Service Institute	Zoom	
10	April 21-23, 2021	Best Practices in Corporate Housekeeping	Gen. Reynaldo I. Berroya LRIA Administrator Atty. Dimapuno Datu (Private Sector Representative) U Sec. Catalina Cabral (DPWH 2nd Alternate Member) Atty. Hermando Cabrera (Corporate Secretary) Asec Fidel Cruz (DOTr Asec for Railways)	Center for Global Best Practices	Online via Zoom	
11	April 26-27, 2021	Rules on Administrative Cases in the Civil Service	Atty. Chezkania Eden C. Villanueva	Center for Global Best Practices	Online via Zoom	
12	April 27, 2021	Know Your Money (KYM) Webinars Series	Florimie Lino, Margaret Mendoza, Archie Ingat, aleja Guazon, Janella Palmon, Gian Collado, Niño Caraan, Joel Rosco, Marcelo Icaranom, Bernabe Domingo, Shane Riano, Rea Meruza and Charize Mata	Bangko Sentral ng Pilipinas	Microsoft Teams	




13	April 29-30, 2021	Project Manager's Training on Managing PPP Projects	Engr. Lorelie L. Reyes Engr. Eleonor C. Palaypayon Engr. Jerik Kuh N. Mabilangan	Public-Private Partnership Center	Microsoft Teams	
14	May 3, 9, 16, 2021	Design of Systems for Monitoring and Evaluation (Workshop)	Ms. Rosalea Mariano Mr. Donferny Manalaysay Mr. Keith Flordeliza Mr. Rambell John Rodriguez	Strategic Research and Development Center, Inc.	Online via Zoom	
15	May 06, 2021 1:30 PM – 4:30 PM	Online Orientation / Updates on Civil Service Commission (CSC) Issuances including Quarantine Leave for COVID Positive Employees	All concerned LRTA Employees	Civil Service Commission	Online via Zoom	
16	May 14, 2021	Know Your Money (KYM) Webinars Series	Abba Paluga, Allan Orcine, Esperanza Flores, Jenie Albeus, Gina Dizon, Joselito Reyes, Aristote Sagun, Dan Jeffrey Santos, John Ray Tamayao, Consorcia Santiago and Annabelle Baesa	Bangko Sentral ng Pilipinas	Microsoft Teams-	
17	May 17-21, 2021	40-Hour Basic Occupational Safety and Health (BOSH) for Government Workers (SO2)	Engr. Kathryn Jane Loterña, Engr. Jerick Kuh Nalaunan and Engr. Cahr Mae Puit	Occupational Safety and Health, Department of Labor and Employment	Zoom and Google Classroom	
18	May 17-21, 2021	Webinar on Construction Occupational Safety and Health	Mr. Brian Acuña and Mr. Nixon F. Pagcaliwagan	OSHMS 360 Corp	Zoom	
19	May 24-28, 2021	Webinar on Loss Control Management (LCM) with Hazard Identification, Risk Assessment and Control (HIRAC)	Mr. Jimmy L Chua and Ms. Genevieve Velasquez	OSHMS 360 Corp	Zoom	

20	May 24-27, 2021	Online Orientation for LRTA's Newly Hired Employees	Newly-hired Employees	HRMD-Training, CBAS, Payroll, Recruitment Section, SSD, PRD, AMD	Online via Zoom	
21	May 28, 2021	Know Your Money (KYM) Webinars Series	Alejandro Ador, Anna Grace Baylon, Diana Colman, Geraldine Cruz, Honeylet Delos Reyes, Gherlie De Silva, Rosita Dominguez, Emma Gapiacio, Aldrin Llantino, Evelyn Mangune, Valerie Mendoza and Emmanuelle Olivian	Bangko Sentral ng Pilipinas	Microsoft Teams	
22	June 14-18, 2021	Webinar on Construction Occupational Safety and Health	Mr. Alson Gonzaga	OSHMS 360 Corp	Zoom	
23	June 15-17, 2021	Internal Control System for Property and Supply Management (Appraisal and Disposal)	Mr. Hussein Lee G. Talens, Asset Management Division / Waste Disposal Committee Ms. Florabel R. Pulma, Asset Management Division Ms. Klariss Ann L. Astudillo, Waste Disposal Committee / Legal Department Waste Disposal Committee	Association of Government Internal Auditors (AGIA), Inc.	Online via Zoom	
24	June 21-25, 2021	Seminar Workshop on Strategic Foresight	Dr. Paul Y. Chua	Dap and JICA	Online	

25	June 29-30, 2021	Special Topic on PPP Project Implementation: Dispute Resolution in PPP Projects	<p>CAMT Personnel (Rowena L Salazar Arlene B. Perez Allison N. Frayre Reynaldo I. Morabe Hernando T. Cabrera Sherwin P. Biscocho Rico O. Matilla Maria Iyña S. Santos Julius B. lleto Dianne Armaidine B. De la torre Alex C. Gregorio Gamaliel B. Tibon</p>	Public-Private Partnership Center	IMS Teams
25	June 29-30, 2021	Special Topic on PPP Project Implementation: Dispute Resolution in PPP Projects	<p>Donaciano C. Vitug, Jr. Lauren R. San Pedro Pinky A. Magtibay Christopher L. Pangilinan Jaime G David Romualdo R. Simon Norman S. Sinsico Edgardo P. Cristobal, Jr. Honorio C. Rosales Analyn A. Olquino Jenico P. Cruz Jose Novier D. Bayot Arnold Monching P. Lira Felix Gerard R. Leyson Ma. Theresa B. Llera Mark Abeland G. Agulto Eva T. Nagar Victor B. Lorenzo Ariel C. Tan Norman P. Castillo Nicanor M. Montalvo Ulysses A. Perez Nobel C. Calorae</p>	Public-Private Partnership Center	IMS Teams

25	June 29-30, 2021	Special Topic on PPP Project Implementation: Dispute Resolution in PPP Projects	<p>Normann F. Cabradilla Deah Kristine G. Wannial Erito T. Cantuba, Jr. Ma. Leonila L. Umali Dina M. Atun Modyson Mark Viton Sumayo Anthony R. Pantaleon Michael Vincent B. Perferra Ian D. Dacul Crisanto M. Pontiveros Jojie N. Malobago Melinda C. Molina Jose Ma. C. Millero Jemmar L. Castillo Christopher D. Cuarez Michaelangelo M. Pelo Emil Alcantara Dyangco Adrian S. Reyes Mito G. Castelo Jr. Evaristo E. Ranot, Jr. Ronie Sarabia San Gabriel Raul A. Bradecina Manuel S. Reyes Benedicto C. Alvarez</p>	Public-Private Partnership Center	MS Teams	
26	July 05 - 09, 2021	Competency-Based HR	<p>Nelson Ronald D. Ambrosio Lourdes D. Caraan</p>	Civil Service Institute, Civil Service Commission	Online via Zoom	
27	July 05-09, 2021	Webinar on RA 9184 and its 2016 Revised Implementing Rules and Regulations (IRR)	<p>LRTA HOPE, BAC, BAC-TWG, BAC Sec/Procurement Division, End-users, Integrators, Internal Audit Department and other concerned offices</p>	Government Procurement Policy Board	Online via Zoom	

28	July 07 - 08, 2021	How to Conduct Strategic Planning and Prepare Strategic Action Plans	Atty. Jose Jobel V. Belarmino Ms. Rosalea R. Mariano Mr. Keith V. Flordeliza Mr. Rambell John A. Rodriguez Mr. Donferry S. Manalaysay	Center for Global Best Practices	Online via Zoom	
29	August 08, September 04, 11 & 18, 2021	MCLE for the 7th Compliance	Atty. Hernando T. Cabrera Atty. Elmo Stephen P. Triste	Integrated Bar of the Philippines-QC Chapter	Online via Zoom	
30	August 09 - 11, 2021	Online Workshop for Breach Response and Cybersecurity	Mariano, Marlowe	Yisrael Solutions and Training Center, Inc.	Online via Zoom	
31	August 13, 2021	Know Your Money (KYM) Webinars Series	Nicandro Amper, Loida Asodisen, Robert John Balneg, Maricar Cabayao, Lorna De Castro, Michael Dela Cruz, Christian Gorospe, Maru Dominic Manaiig, Dinah Ordonez, Michelle Paragas, Concepcion Taroma and Darwin Caesar Viray	Bangko Sentral ng Pilipinas	Microsoft Teams	
32	August 28, September 4, 11 & 18, 2021	MCLE 7th Compliance Seminar for Lawyers	Atty. Karla Jo A. Espinosa	Integrated Bar of the Philippines, Quezon City Chapter	Online	
33	September 01-03, 2021	Operations and Management Audit	Ms. Hazel Malta C. Irimco	Association of Government Internal Auditors, Inc.	Online via Zoom	

34	September 6,9,20,23 & 27, 2021	Leadership in the Digital Era	Engr. Deah Kristine G. Wanimal	Civil Service Institute	Online	
35	September 06-08, 2021	Data Privacy Awareness and Compliance	Engr. Sherwin P. Bisococho	Yisrael Solutions and Training Center, Inc.	Online via Zoom	
36	September 07 - 10, 2021	Project Management Training	Mr. Keith Flordehiza Mr. Rambell Rodriguez	Association of Government Internal Auditors, Inc.	Online via Zoom	
37	September 17, 2021	Know Your Money (KYM) Webinars Series	Blanca P. Abata, Ma. Teresa Abela Espiritu, Leonida C. Ocampo, Nicanor B. Caasi, Editha Manuel Martinez, Salvador C. Castilla, Jr., Marlon J. Camilo	Bangko Sentral ng Pilipinas	Microsoft Teams	
38	October 18-22, 2021	Basic Pollution Control Officers (PCO) Training	Engr. Wilfred Thomas B. Gorre, Engr. Romel G. Correa and Mr. Jose Raymund M. Aisisto	Environmental Counselors, Inc.	Online	
39	October 18-22, 2021	Introduction to Project Management	Engr. Joseph Dexter Buenconsejo	Project Management Institute of the Philippines	Online	
40	October 19-22, 2021	Philippine Budgeting System	Ms. Saturnina L. Macadaeg Mr. Dominick D. Cornejo Ms. Annalyn U. Castillo Ms. Adela M. Navacan Mr. Doone Alfie V. Villanueva	Association of Government Internal Auditors, Inc.	Online via Zoom	

41	October 26-29, 2021	Train the Trainer Course	Mr. Ricardo Ronquillo, Mr. Bryan Mendoza, Mr. Richie Rapada, Mr. Rubb Louie Ongkingco, Mr. Dexter Sanchez, Mr. Gener Delos Reyes, Mr. Mario Saminiano, Ms. John Vidal, Ms. Cadelyn So, Ms. Meisa Del Rosario, Mr. Theo Olivian, Mr. Odraude Perez, Mr. Reymond Bibit, Mr. John Jerome Bongato, Ms. Esther Soneja, Ms. Alice Ferrer, Ms. Susan Robosa, Ms. Cynthia Perez, Ms. Claire Cornello & Mr. Oliver Ramos	SGS Academy	Online	
42	November 17 - 19, 2021	Cash Management and its Internal Control System	Atty. Hernando T. Cabrera	Association of Government Internal Auditors, Inc.	Online via Zoom	
43	November 20, 2021	Advanced Supervisory Skills Training	Talens, Hussein Lee T. Florabel Pulma,	Business Coach, Inc.	Online via Zoom	
44	November 20, 2021	Basic Supervisory Skills Training	Gregorio, Atrane Grande, Erwin	Business Coach, Inc.	Online via Zoom	




45	December 13, 2021	Management Training for ISO 9001:2015	<p>Mr. Dominic Kabigting (QMR)</p> <p>Engr. Sherwin Biscocho</p> <p>Mr. Benedicto Ayendaño</p> <p>Mr. Jornel Dennis Maranan</p> <p>Atty. Hernando Cabrera</p> <p>Ms. Eleanore Domingo</p> <p>Ms. Esther Soreja</p> <p>Ms. Jennifer Bagaosian</p> <p>Mr. Allan Arguiza</p> <p>Mr. Joseph Hagos</p> <p>Ms. Melody Carnilan</p>	Infoadvantage Training Consultancy Solutions	Online via Zoom	
46	December 14 - 17, 2021	Comprehensive Internal Quality Audit Training for ISO 9001:2015	<p>Mr. Plaridel Dela Torre</p> <p>Engr. Lorelie Reyes</p> <p>Mr. Odraude Perez</p> <p>Ms. Rowena Salazar</p> <p>Mr. Randale Orille</p> <p>Mr. Marlon Duron</p> <p>Mr. Ferdinand M. Marcos</p> <p>Ms. Elizabeth Gomez</p>	Infoadvantage Training Consultancy Solutions	Online via Zoom	
47	December 17 -19, 2021	Guiding Principles on Management of Government Funds and Properties (Laws, Rules and Regulations for Government Expenditures)	Atty. Hernando T. Cabrera	Association of Government Internal Auditors, Inc.	Online via Zoom	
48	December 1-4, 2021	Synchronous MCLE 7th Compliance Period	Atty. Rechel A. Fernandez	Philippine Law School	Online	
49	November 27 to December 4, 2021	71st Annual General Membership Meeting and Convention (e-AGM 2.00) with the theme "IECEP @71: Embracing Digital Transformation in the Time of New Normal	<p>Engr. Rizaldy L. Fariñas, Engr. Christian Adrian M. Ojipindo and Engr. John Rey S. Vectors</p>	Institute of Electronics Engineers of the Philippines, Inc.	Online	

B. Foreign Engagements					
1	September 01, 2020 to August 20, 2021	Korean Government Scholarship Program for Oversea Government Railway Staffs	Engr. Antrhony Pantaleon and Atty. Nonie Laxinto	Seoul National University of Science and Technology (Seoul Tech) and Ministry of Land, Infrastructure and Transportation (MOLIT), Republic of Korea	Korea

Re: HRM DIVISION'S SUMMARY OF INPUTS TO LRTA'S ACCOMPLISHMENT REPORT FOR CY 2024

Submitted by:

Esther A. Soreja

Esther A. Soreja
Training Specialist IV

Reviewed and Checked by:

Divina J. Guison

Divina J. Guison
Manager, Human Resource Management Division

Noted by:

Atty. Hermando T. Cabrera

Atty. Hermando T. Cabrera
OIC, Administrative Department/
Board Secretary V, Office of the Corporate Board Secretary