

Light Rail Transit Authority
 Administrative Department - Human Resources Management Division
 Training Section

**MONTHLY REPORT ON LEARNING AND DEVELOPMENT PROGRAMS AND ACTIVITIES FACILITATED AND ENDORSED TO LRTA EMPLOYEES (TECHNICAL & NON-TECHNICAL)
 MARCH 2021**

No.	Date	Title of Learning and Development Program / Activity	No. of Hours	Target Participants	Office of attendees	Subject Matter Expert / Learning and Development Institution	Venue	ISO Process		
								Management Process	Core Process	Support Process
A. IN-HOUSE TRAININGS										
a.1. FACE TO FACE TRAININGS										
1	March 1-12, 2021 (10 days) 8:00 am to 5:00 pm	Cross Training Program for Operations Personnel (Train Driving Program) attended by Mr. Raul Nario and Mr. Ronald Baylon	80	Operations Department	TCD, SOD	Operations Department	Line 2 Rolling Stock, Simulator Room, Recto Station	0	1	0
2	March 15-19, 2021 (5 days)/ 8:00 am to 5:00 pm	Cross Training Program for Operations Personnel (Operation Control Center Signaling System Operation) attended by Mr. Richie Allan Rapada	40	Operations Department	TOD	Operations Department	OCC Viewing Room	0	1	0
a.2. ONLINE TRAININGS										
1	March 26, 2021 1:30-3:30 PM	Online Orientation on Universal Health Care Act, COVID Packages and KONSULTA Packages	2	All LRTA Employees, especially those who perform functions related to transaction with PhilHealth	HRMD, AMD, GSD, FROG, Finance Department, Line 1-SEP, Line 2-EEP, PRD, TOD	Ms. Annabelle Llanto, PhilHealth NCR	via Zoom	0	1	43

2	March 30, 2021 1:30 - 4:30 PM	Online Orientation on R.A. 6713 (Code of Conduct and Ethical Standards for Public Officials and Employees)	3	All LRTA Employees, Newly Hired Employees	BDPRD, CAMT, CorSec, CPRD, Finance Department, FROG, HRMD, IAD, KMITD, LEGAL DEPARTMENT, LINE 1-SEP, LINE 2-WEP, SOD, SSD, TCD, TREASURY DIVISION	Atty. Prisco S. Rivera, Jr., Assistant Regional Director, Civil Service Commission	via Zoom	4	3	32
a.3. REFRESHER COURSE										
1	March 8,10,12 & 13, 2021	Online 1st Quarter Refresher Course for Station Operations Division (SOD) Personnel (Station Operations Procedures and 2. Emergency Preparedness Procedure)	3 hours per batch / 4 batches	TOD	SOD	Operations Department	Zoom	0	1	0
a.4. RETRAINING COURSE FOR TRAIN DRIVERS										
1	March 1-2, 2021	Retraining Course for Train Driver (Mr. Julius J. Alvarez, Jr.)	16	TOD	TOD	Operations Department	Social Hall and Revenue Line	0	1	0
B. LOCAL TRAININGS										

1	March 9,11,16,18,23 & 25, 2021	Webinar on Public Service Values in Times of Adversities (6 Modules) attended by Mr. Nicolas Ombao, Ms. Catherine Lopez, Ms. Carolyn Garduce, Mr. Jimmy Chua, Ms. Eleonor Palaypayon and Engr. Lorelie Reyes	14	Managerial and Supervisory	FROG, SSD, L1 CAVEX, L2 WEP	Civil Service Institute	Zoom	0	0	6
2	March 19, 2021	Know Your Money (KYM) Webinars Series	3	TMSCD, SOD	TMSCD, SOD	Bangko Sentral ng Pilipinas	Microsoft Teams	0	1	0
3	March 26, 2021	Know Your Money (KYM) Webinars Series	3	TMSCD, SOD	TMSCD, SOD	Bangko Sentral ng Pilipinas	Microsoft Teams	0	1	0
4	March 24, 2021	ISO 14001:2015 Environmental Management System Foundation Course attended by Mr. Dominic Kabigting and Engr. Marvin Bayanay	8	Managing Head and Pollution Control Officer	KMITD, SSD	SGS Philippines	Zoom	0	0	2

C. FOREIGN TRAVEL										
1	None							0	0	0
D. SCHOLARSHIP										
1	September 25, 2020 to August 20, 2021	Korean Government Scholarship Program for Oversea Government Railway Staffs attended by Engr. Anthonny Pantaleon and Atty. Nonie Laxinto	-	CAMT-IGMD, Legal Department	CAMT-IGMD, Legal Department	Seoul National University of Science and Technology (Seoul Tech) and Ministry of Land, Infrastructure and Transportation (MOLIT), Republic of Korea	Korea	1	1	0
E. RAILWAY COMPETENCY DEVELOPMENT TRAININGS										
1	March 8-12, 2021	Webinar on Basic Occupational Safety and Health (BOSH) Training attended by Engr. Jaime Cuaresma and Mr. Jose Raymund Alsisto	40	RSISD, SSD	RSISD, SSD	OSHMS 360 Corp.	Zoom	0	1	1
2	March 29-30, 2021	Knowledge Sharing Session on Monitoring and Managing Key Performance Indicators (KPI's) of Light Rail Transit (LRT) Systems	8	CAMT	DOTr, NEDA, LRTA Board of Directors, Office of the DA for Operations and Engineering, CAMT, Planning Dept., PMO, Accounting Div., AMD, BDD	Public-Private Partnership Center	Microsoft Teams	2	0	5
F. WEBINARS										


1	March 1-5, 2021	Data Privacy Protection	-	Office of the DA for Operations and Engineering, Unified Project Management Office, Lines 1 & 2 Engineering Department, Project Management Offices (L1 CAVEEX, L2 EEP, L2 WEP), Safety and Security Division, Line 2 Operations Department, Fare Revenue Operations Group, Concession Agreement Monitoring Team	-	DICT	Online	0	0	0
2	March 2, 2021	PPP 101: Orientation on PPP Concepts and Processes	-	Concession Agreement Monitoring Team	-	Public-Private Partnership Center	Online	0	0	0
3	March 15-19, 2021 8:00am - 12:00nn	Online Digital Governance and Management Training	-	KMITD, PRD, CorSec	-	DICT Sarangani-GenSan	via Zoom	-	-	-
4	March 19, 2021 12:00 NN	Approach to the Management of Hypertension	-	Medical Unit	-	UP Med	via Zoom	-	-	-
5	March 20, 2021	Industry 4.0	-	AFCS System Administration Division	-	DICT	Online	0	0	0
6	March 25, 2021 1:00 PM	Rising to the Challenge of the Pandemic: LGU Best Practices in COVID-19 Crisis Management	-	All LRTA Officials, Managers and Heads of Offices, Administrative Department, Medical Unit, LRTA COVID Study Task Group	-	Center for Local and Regional Governance	via Zoom	-	-	-

7	March 30-31 to April 1, 2021	RailTech Europe 2021	-	Lines 1 & 2 Engineering Department, Operations Department, PRTC, Technical Resource Persons (TOD, TCD, TMSCD, SOD)	Rail Tech	Online	0	0	1
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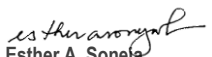
G. OTHER ACTIVITIES

1	None								
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