



Light Rail Transit Authority

Administrative Department - Human Resources Management Division

Training Section

MONTHLY REPORT ON LEARNING AND DEVELOPMENT PROGRAMS AND ACTIVITIES FACILITATED AND ENDORSED TO LRTA EMPLOYEES (TECHNICAL AND NON-TECHNICAL)
JULY 2021

No.	Date	Title of Learning and Development Program / Activity	No. of Hours	Target Participants	Position of attendees	Office of attendees	Subject Matter Expert / Learning and Development Institution	Venue	ISO Process		
									Management Process	Core Process	Support Process
A. IN-HOUSE TRAININGS (FACE TO FACE)											
1	None										
Sub-total A		0							0	0	0
a.2. REFRESHER COURSE											

1	July 12-16, 2021	Online 3rd Session Refresher Course for Train Operations Division Personnel (Mainline Track Layout, Switch-points, Manual Cranking Procedure and Degraded/Emergency in Shunting of trains in relation to Manual Hand cranking of switch points)	2 hours per batch / 5 batches	TOD	Train Driver A, TOS B	TOD	Operations Department	Zoom	0	1	0
Sub-total a.3		1							0	1	0
a.3. RETRAINING COURSE FOR TRAIN DRIVERS											
1	July 11-12, 2021	Retraining Course for Train Driver (Alejandro Villapando)	16	TOD	Train Driver A	TOD	Operations Department	TOD Office and Revenue Line	0	1	0

2	July 23-24, 2021	Retraining Course for Train Driver (Jesus Nazareno Toquero)	16	TOD	Train Driver A	TOD	Operations Department	TOD Office and Revenue Line	0	1	0
Sub-total a.4		2							0	2	0
B. IN-HOUSE TRAININGS (ONLINE)											

1	July 5-9, 2021 8:10 AM - 11:10 AM	Webinar on RA 9184 and Its 2016 Revised Implementing Rules and Regulations (IRR)	15	BAC, BAC-TWG, BAC-SEC, End-Users Representatives	Business Dev. Analyst B, Cashiering Svcs Chief, Clerk Processor, Comp Services Programmer, Corp. Budget Analyst, CSO-B, Dept. Manager, Div. Manager, Engineer, Financial Planning Analyst, Financial Planning Specialist, Internal Auditor, Legal Researcher, Procurement Officer, MIS Design Specialist, MIS Dev. Chief, Nurse, Principal Engineer, Procurement Analyst, Safety Specialist, Secretary A, Warehouse Officer, Storekeeper, Supply Officer, Training Specialist, TOS-B	Admin. Department, AMD, BDD, Budget Division, Engineering Dept, FROG, GSD, HRMD, IAD, CAMT-IGMD, KMITD, Legal, Operations, Line 1-SEP, Line 2-WEP, Medical Unit, ODAOE, OOA, Procurement Division, TCD, SSD	Ms. Mayna Caymo, Mr. Christian Mendoza, Engr. Josue Mirabite, Dr. Carina Cruz / Government Procurement Policy Board-Technical Support Office (GPPB-TSO)	via Zoom	3	7	58
2	July 12-13, 2021	Line 2 East Extension Project: Signaling System Operation and Maintenance Training (Practical) attended by Engr. Jayson Cabanilla, Mr. Alfonso Jr. Trinidad, Mr. Pete Errol Francisco, Mr. Allen Yabut, Engr. Merlo Gallardo, Engr. Jaypee Alamar, Mr. Jeffrey Magno, Mr. Roberto Flores	4	Lines 1 and 2 Engineering Department, TCD	Principal Engineer A, Transport Officer, TOSB, TOSC A, Engineer A	Lines 1 & 2 Engineering Department, TCD	Marubeni DMCI Consortium	MS Teams	0	7	2

3	July 12, 2021	Line 2 East Extension Project: Conveying (Elevator) System Training (Practical) attended by Mr. Romeo Bernardo, Mr. Kristian Salud, Ms. Michelle Belano, Mr. Jovee Paras, Engr. Jaypee Alamar, Engr. Kathryn-Jane Loteriña, Engr. Cahr Mae Puti, Engr. Francis Jr. Archivido, Ms. Gilda Madriaga, Engr. John Nazenborg Mabilangan	8	Lines 1 & 2 Engineering Department, SOD	TOS B, Station Teller, Principal Engineer A, Senior Engineer A, Engineer B	Lines 1 & 2 Engineering Department, SOD	Marubeni DMCI Consortium	Marikina and Antipolo Stations	0	8	2
4	July 13, 2021	Line 2 East Extension Project: Split Type Airconditioning Equipment System Training (Practical) attended by: Engr. Jaypee Alamar, Mr. Richard Lacanilao, Engr. Kathryn-Jane Loteriña, Engr. Francis Jr. Archivido, Ms. Gilda Madriaga, Mr. Romeo Bernardo	6	Lines 1 & 2 Engineering Department, SOD, AMD	Principal Engineer A, Property Officer A, Senior Engineer A, TOS B	Lines 1 & 2 Engineering Department, SOD, AMD	Marubeni DMCI Consortium	Marikina and Antipolo Stations	0	4	2

5	July 14, 2021	Line 2 East Extension Project: Conveying (Escalator) System Training (Practical) attended by: Mr. Romeo Bernardo, Mr. Richard Lacanilao, Engr. Jerick Kuh Nalaunan, Engr. Francis Jr. Archivido, Engr. Jaypee Alamar	8	Lines 1 & 2 Engineering Department, SOD, AMD	TOS B, Property Officer A, Engineer A, Senior Engineer A, Principal Engineer A	Lines 1 & 2 Engineering Department, SOD, AMD	Marubeni DMCI Consortium	Marikina and Antipolo Stations	0	3	2
6	July 19, 2021	Line 2 East Extension Project: Ventilator Fan and Controller (Actual) Operations and Maintenance training attended by: Ms. Michelle Belano, Engr. Jayson Cabanilla, Mr. Richard Lacanilao, Engr. Jerick Kuh Nalaunan, Engr. Jaypee Alamar, Mr. Romeo Bernardo, Engr. Kathryn-Jane Loterifa	2	Lines 1 & 2 Engineering Department, SOD, AMD	TOS B, Property Officer A, Engineer A, Senior Engineer A, Principal Engineer A	Lines 1 & 2 Engineering Department, SOD, AMD	Marubeni DMCI Consortium	Marikina and Antipolo Stations	0	5	2

7	Theoretical: July 21, 2021	Line 2 East Extension Project: Unitized Panel, Transformer and Lighting Controller System (Theoretical) attended by: Mr. Rodito Parocha, Mr. Nino Ruel Lopez, Mr. Darwin Ceasar Viray, Mr. Richard Lacanilao, Ms. Melisa Del Rosario, Mr. Marcelino Jr. Ganadillo, Mr. Dexter Jose, Mr. Ferdinand De Jesus, Mr. Macelino Pahayupan, Engr. Cahr Mae Puti, Mr. Keelmer	2	Lines 1 & 2 Engineering	TOS B, Station Teller, Principal Engineer A, Safety	Lines 1 & 2 Engineering	Marubeni DMCI	MS Teams	0	18	1
---	----------------------------	--	---	-------------------------	---	-------------------------	---------------	----------	---	----	---

	Actual: July 26, 2021	Reconquista, Engr. Jaypee Alamar, Mr. John Ray Tamayao, Mr. Oliver Intengan, Mr. Noel Adriano, Mr. Geronimo Fabon, Mr. Rogelio Jr. Mariano, Engr. Francis Jr. Archivido, Mr. Ronaldo Cruz, Mr. Marc Edgar Allan Eleda, Mr. Ruel Abaa, Ms. Angelyn Atentar, Engr. Jayson Cabanilla, Ms. Evelyn Mangune, Mr. Romeo Bernardo, Engr. John Nazenborg Mabilangan	3	Department, SOD, SSD, AMD	Specialist, Senior Engineer A, Engineer B	Department, SOD, SSD, AMD	Consortium	Marikina and Antipolo Stations	0	10	7
8	July 21, 2021	Line 2 East Extension Project: CPS Pump and Bladder Tank Training (Practical) attended by: Mr. Romeo Bernardo, Mr. Ronaldo Cruz, Mr. Rodito Parocha	3	SOD	TOS B	SOD	Marubeni DMCI Consortium	Marikina and Antipolo Stations	0	3	0

9	Actual and Theoretical: July 22, 2021	Line 2 East Extension Project: Fire Detection & Alarm System, Fire Suppression System (FM 200) & Diesel Engine Fire Pump, Jockey Pump Practical Training attended by Engr. Jayson Cabanilla, Mr. Ronaldo Cruz, Mr. Rogelio Jr. Mariano, Engr. Kathryn-Jane Loteriña, Engr. Jaypee Alamar, Mr. Richard Lacanilao, Mr. Daniel Gatdula, Mr. Rodito Parocha, Engr. John Nazenborg Mabilangan, Engr. Francis Jr. Archivido, Mr. Romeo Bernardo	6	Lines 1 & 2 Engineering Department, SSD, AMD, SOD	Principal Engineer A, TOS B, Safety Specialist, Senior Engineer A, Property Officer A, CSO B	Lines 1 & 2 Engineering Department, SSD, AMD, SOD	Marubeni DMCI Consortium	Marikina and Antipolo Stations	0	7	4
---	--	--	---	---	--	---	--------------------------	--------------------------------	---	---	---

10	July 22, 2021	<p>Line 2 East Extension Project: Diesel Engine Fire Pump, Jockey Pump System Training (Actual) attended by Engr. Kathryn-Jane P. Loterña, Mr. Rogelio Jr. J. Mariano, Ms. Michelle P. Belano, Mr. Rodito A. Parocha, Ms. Cristeta G. Catiis, Ms. Esperanza A. Flores, Mr. Ruel B. Abata, Mr. Marcelino Jr. A. Ganadillo, Mr. Daniel B. Gatlula, Mr. Alan A. Orcine, Mr. Kristian G. Salud, Engr. Jaypee D. Alamar, Mr. Keelmer N. Reconquista, Ms. Michelle B. Ledesma, Mr. John B. Vidal, Mr. Gian Carlo C. Collado, Mr. Jovee M. Paras, Mr. Michael Angelo B. Lamug, Mr. Ronaldo G. Cruz, Mr. Jose Raymund M. Alsisto, Ms. Rosalie N. Ablong, Ms. Hanabel DC. Obaña, Engr. John Nazenborg N. Mabilangan, Ms. Evelyn O. Mangune, Mr. Aristotle O. Sagun, Mr. Gil Crlos J. Monteclaro, Ms. Angelyn S. Atentar, Mr. Noel E. Adriano, Engr. Francis Jr. A. Archivido, Engr. Jayson R. Cabanilla</p>	6	Line 1 & 2 Engineering Department, SSD, SOD	Station Teller, TOS B, CSO B, Principal Engineer A, Senior Engineer A, Engineer A, Environmental Specialist B, Property Officer A, Safety Specialist	Line 1 & 2 Engineering Department, Operations Department, SOD, SSD	Marubeni DMCI Consortium	Marikina and Antipolo Stations	0	21	4
11	July 26, 2021	<p>Line 2 East Extension Project: Luminaire – Lighting Fixture System (Actual) attended by Mr. Rodito Parocha, Ms. Michelle Belano, Ms. Melisa Del Rosario, Mr. Keelmer Reconquista, Engr. John Nazenborg Mabilangan, Mr. Daniel Gatlula, Engr. Kathryn-Jane P. Loterña, Mr. Kristian Salud, Engr. Jerick Kuh Nalaunan, Mr. Richard Lacanilao, Mr. Jaypee Alamar, Mr. Ryan Garcia, Mr. Jesus Gregorio Guerrero, Mr. Oliver Intengan, Mr. Marvin Bayanay, Mr. Cristeta Catiis, Ms. Michelle Ledesma, Mr. Jose Raymund Alsisto, Engr. Francis Jr. Archivido</p>	1	Line 1 & 2 Engineering Department, Operations Department, SOD, SSD, AMD	TOS B, Principal Engineer, CSO B, Senior Engineer A, Station Teller, Safety Specialist, Environmental Specialist, Property Officer A	Line 1 & 2 Engineering Department, Operations Department, SOD, SSD, AMD	Marubeni DMCI Consortium	Marikina and Antipolo Stations	0	17	2

12	July 5, 2021 / Batch 2	Training on "Factors and Considerations in Determining the Appropriate Approved Budget for the Contract (ABC)	3	PPMT Integrators (Engineering, SSD, AMD, GSD, HRMD-Training Section, KMITD), Procurement Division, Project Management Office, Budget and Financial Planning Division attended by	Sr. Corporate Accountant A, Sr. Corporate Budget Analyst, Administrative Services Assistant A, Principal Engineer B, Engineer A, Senior Engineer A, TOS B, MIS Development Chief A, Storekeeper A, Supervising Engineer A, TOSC A, Principal Engineer A, Procurement Services Chief, Sr. Financial Planning Analyst, Safety Specialist, CSO B, Training Specialist IV, Procurement Analyst B, OIC Line 2 Engineering Department	Line 1 & 2 Engineering Department, Budgeting and Financial Planning Division, KMITD, Procurement Division, HRMD-Training Section, SSD	Atty. Hernando T. Cabrera, Corporate Secretary V, Office of the Corporate Secretary	Zoom	0	10	26
Sub-total B		12							3	110	84
C. LOCAL TRAININGS											
1	July 5-9, 2021	Competency-Based HR	20	HRMD	Supervising IRM Officer A, HRM Officer III	HRMD	Civil Service Commission-Civil Service Institute	via Zoom	0	0	2
2	July 7-8, 2021	How to Conduct Strategic Planning and Prepare Strategic Action Plans	16	Planning Department, CPRD	Department Manager, 'Sr. Corporate Planning Analyst, Corporate Planning Analyst B	Legal Department, Planning Department-CPRD	Center for Global Best Practices	via Zoom	5	0	0

3	July 12-16, 2021	Webinar on Construction Occupational Safety and Health attended by Mr. Jose Raymund M. Alsisto	40	SSD	Safety Specialist	SSD	OSHMS 360 Corp	Zoom	0	0	1
4	July 12, 2021 (Postponed, New Schedule to be announced by the Training Center)	ISO 45001:2018 Occupational Health and Safety Management Systems Foundation (Participants: Mr. Jimmy Chua and Mr. Nixon Pagcaliwagan)	-	SSD	Division Manager, OIC, Chief Safety Officer	SSD	SGS Academy	Online	0	0	2
5	July 16, 2021	Know Your Money (KYM) Webinars Series attended by Ms. Aileen Advincula, Ms. Edielyn Bongalonta, Ms. Levie Luna, Mr. Edgar Allan Manalo, Ms. Andrea Marudo, Ms. Gina Mendoza, ms. Donavilla Pempeña and Jessie Ann Viray	4	Station Operations Division, Ticket Management and Sales Collection Division, Treasury Division	Station Teller, Cashier D	SOD, TMSCD	Bangko Sentral ng Pilipinas	Microsoft Teams	0	8	0
6	July 26-30, 2021	Webinar on Loss Control Management (LCM) with Hazard Identification, Risk Assessment and Control (HIRAC) attended by Mr. Nixon F. Pagcaliwagan and Mr. William Wilfredo S. Flores	40	SSD	OIC, Chief Safety Officer, 'Safety Specialist	SSD	OSHMS 360 Corp	Zoom	0	0	1
Sub-total D		6							5	8	6
D. FOREIGN TRAVEL											

1	July 12-16, 2021	Webinar on Construction Occupational Safety and Health attended by Mr. Jose Raymund M. Alsisto	40	SSD	Safety Specialist	SSD	OSHMS 360 Corp	Zoom	0	0	1
2	July 12, 2021 (Postponed, New Schedule to be announced by the Training Center)	ISO 45001:2018 Occupational Health and Safety Management Systems Foundation (Participants: Mr. Jimmy Chua and Mr. Nixon Pagcaliwagan)	-	SSD	Division Manager, OIC, Chief Safety Officer	SSD	SGS Academy	Online	0	0	2
3	July 16, 2021	Know Your Money (KYM) Webinars Series attended by Ms. Aileen Advincula, Ms. Edielyn Bongalonta, Ms. Levie Luna, Mr. Edgar Allan Manalo, Ms. Andrea Marudo, Ms. Gina Mendoza, ms. Donavilla Pempeña and Jessie Ann Viray	4	Station Operations Division, Ticket Management and Sales Collection Division, Treasury Division	Station Teller, Cashier D	SOD, TMSCD	Bangko Sentral ng Pilipinas	Microsoft Teams	0	8	0

4	July 26-30, 2021	Webinar on Loss Control Management (LCM) with Hazard Identification, Risk Assessment and Control (HIRAC) attended by Mr. Nixon F. Pagcaliwagan and Mr. William Wilfredo S. Flores	40	SSD	OIC, Chief Safety Officer, 'Safety Specialist	SSD	OSHMS 360 Corp	Zoom	0	0	1
Sub-total F		4							0	8	4
E. SCHOLARSHIP											
1	September 25, 2020 to August 20, 2021	Korean Government Scholarship Program for Oversea Government Railway Staffs attended by Engr. Annthony Pantaleon and Atty. Nonie Laxinto	-	CAMT-IGMD, Legal Department	Principal Engineer B, Attorney III	CAMT-IGMD, Legal Department	Seoul National University of Science and Technology (Seoul Tech) and Ministry of Land, Infrastructure and Transportation (MOLIT), Republic of Korea	Korea	1	1	0

2	Prepared and Processed on July 2021 (Duration Date: November 1, 2021 to February 2, 2022)	Level-Up Training for Operations and Management Organization of Urban Railways		All Permanent LRTA Employees that will meet the requirements	-	-	Japan International Cooperation Agency (JICA)	Online	-	-	-
Sub-total D		2							1	1	0
F. RAILWAY CRITICAL TRAININGS											
1	None										
Sub-total G		0							0	0	0
G. ENDORSED WEBINARS											
1	July 1-2, 2021	1st Government Internal Auditors Summit	-	Internal Audit Department	-	-	Association of Government Internal Auditors (AGIA), Inc.	Online	-	-	-
2	July 12, 2021 12:00-1:00 PM	Management of Vertigo and Dizziness in the New Normal	-	Medical Unit	-	-	UP Med Webinars	Online	-	-	-
3	July 13, 2021 5:00-6:00 PM	Business Writing in the Time of Pandemic Part 2	-	All Interested LRTA Employees	-	-	Mr. Jonathan Yabut	Online	-	-	-

4	July 13-16, 2021	Information Systems Audit Fundamentals	-	Internal Audit Department, Planning Department	-	-	Association of Government Internal Auditors (AGIA), Inc.	Online	-	-	-
5	July 14, 2021 12:00-1:00 PM	Palliative Care in Cancer	-	Medical Unit	-	-	UP Med Webinars	Online	-	-	-
6	July 22, 2021 5:00-6:00 PM	How to Give Constructive Feedback to Employees and Colleagues Part 6	-	All Interested LRTA Employees	-	-	Mr. Jonathan Yabut	Online	-	-	-
7	July 26, 2021 2:00 PM - 3:00 PM	Fake News: Spotting Truth from Fiction	-	All Interested LRTA Employees	-	-	DICT Luzon Cluster 3-Catanduanes	Online	-	-	-
8	July 27, 2021 9:00 AM-4:00 PM	Webinar on Economic Recovery Program for Persons with Disabilities	-	Admin. Department, HRMD, LRTA-Employee Association, LRTA-Accessibility Task Force	-	-	National Council on Disability Affairs	Online	-	-	-

9	July 27-30, 2021	The Philippine Budgeting System	-	Budgeting and Financial Planning Division	-	-	Association of Government Internal Auditors (AGIA), Inc.	Online	-	-	-
10	July 28, 2021 1:00 PM - 3:00 PM	Webinar on Researching Media and Information Literacy	-	BDPRD-PRD	-	-	Philippine Association for Communication and Media Research, Inc.	Online	-	-	-
11	July 28, 2021 1:00 PM - 3:00 PM	Webinar on Researching Media and Information Literacy	-	BDPRD-PRD	-	-	Philippine Association for Communication and Media Research, Inc.	Online	-	-	-
12	July 29-30, 2021 8:00 AM - 12:30 PM	Civil Society Organizations on Republic Act No. 9184 and its Revised Implementing Rules and Regulations	-	LRTA-BAC, BAC-TWG, BAC-SEC, End-users, Third Party Observers	-	-	Government Procurement Policy Board- Technical Support Office (GPPB-TSO)	Online	-	-	-
Sub-total G		12							0	0	0
H. OTHER ACTIVITIES											
1	July 14, 2021	Consulation on the Preparation of Competency profile Per Position	3	TCD	-	TCD	HRMD-Training Section	Zoom	-	-	-
2	July 15, 2021	Consulation on the Preparation of Competency profile Per Position	3	TMSCD, FROG	-	TMSCD, FROG	HRMD-Training Section	Zoom	-	-	-

3	July 16, 2021	Consulation on the Preparation of Competency profile Per Position	3	SSD	-	SSD	HRMD-Training Section	Zoom	-	-	-
4	July 19, 2021	Consulation on the Preparation of Competency profile Per Position	3	Lines 1 and 2 Engineering Department	-	Lines 1 and 2 Engineering Department	HRMD-Training Section	Zoom	-	-	-
5	July 23, 2021	Consulation on the Preparation of Competency profile Per Position	3	CAMT	-	CAMT	HRMD-Training Section	Zoom	-	-	-
Sub-total I		4	-						0	0	0
Grand Total (A+B+C+D+E+F+G)		43							9	130	94

Prepared by:

Checked and Reviewed by:

Approved by:


Ira Ariana M. Jara
IRM Assistant B


Esther A. Soneja
Training Specialist IV

Divina J. Guison
Manager, HRM Division