

MONTHLY REPORT ON LEARNING AND DEVELOPMENT PROGRAMS AND ACTIVITIES FACILITATED AND ENDORSED TO LRTA EMPLOYEES (TECHNICAL & NON-TECHNICAL)

FEBRUARY 2021

No.	Date	Title of Learning and Development Program / Activity	No. of Hours	Target Participants	Office of attendees	Subject Matter Expert / Learning and Development Institution	Venue	ISO Process		
								Management Process	Core Process	Support Process
<b>A. IN-HOUSE TRAININGS</b>										
<b>a.1. FACE TO FACE TRAININGS</b>										
1	None							0	0	0
<b>a.2. ONLINE TRAININGS</b>										
1	February 16, 2021   1:30 - 4:30 PM	Online Orientation on Preparation and Submission of Statement of Assets, Liabilities and Networth (SALN) in LRTA	3	LRTA Newly Hired Employees, and those performing functions related to SALN	Operations, SOD, TOD, TCD, PMO, FROG, HRMD, SSD, CPRD, CORSEC, IAD, BDPRD, RSISD	Atty. Prisco S. Rivera, Jr., Assistant Regional Director, Civil Service Commission	via Zoom	3	7	19

2	February 24, 2021   1:30 - 4:30 PM	Online Orientation on Tax Compliance Requirements (BIR Tax Updates and Issuances) in LRTA	3	LRTA Officers and Personnel performing functions related to conduct of transactions with the BIR	HRMD, PMO, Finance Department, Budget, Accounting, Treasury, Legal, IAD, PRD, KMITD, TOD, SOD, Medical Unit	Mr. Primo M. Marasigan, Revenue Officer IV, Bureau of Internal Revenue	via Zoom	3	3	33
<b>a.3. REFRESHER COURSE</b>										
1	February 8-12, 2021	Online 1st Session Refresher Course for TOD Personnel (Hauling Procedure, Safety Issues on Hauling and Risks in Train Hauling)	2 hours per batch / 5 batches	TOD	TOD	Operations Department	Zoom	0	1	0
2	February 22-23, 2021	Online 1st Quarter Refresher Course for TCD Personnel (Emergency Preparedness and Response during Earthquakes)	2 hours per batch / 2 batches	TCD	TCD	Operations Department	Zoom	0	1	0
<b>a.4. RETRAINING COURSE FOR TRAIN DRIVERS</b>										
1	February 10 & 12, 2021	Retraining Course for Train Driver (Edward A. Sanchez)	16	TOD	TOD	Operations Department	Social Hall and Revenue Line	0	1	0

<b>B. LOCAL TRAININGS</b>										
1	February 15-17, 2021	Online Workshop for Data Privacy Awareness and Compliance Privacy Impact Assessment and Cyber Security Threats and Attacks	18	KMITD	KMITD	Yisrael Solutions and Training Center, Inc.	via Online	0	0	1
<b>C. FOREIGN TRAVEL</b>										
1	None							0	0	0
<b>D. SCHOLARSHIP</b>										
1	None							0	0	0
<b>E. RAILWAY COMPETENCY DEVELOPMENT TRAININGS</b>										
1	None							0	0	0
<b>F. WEBINARS</b>										
1	February 1, 2021	3 Surefire Ways to Successfully Goal-setting (attended by Mr. Sherwin P. Bischocho and Ms. Annalyn Oliquino)	-	All LRTA Officials, Managers and Heads of Offices, All Interested LRTA Employees	CAMT	Quality Plus Management Consulting Co.	Online	0	0	1
2	February 01, 2021   12:00NN	Webinar on Rheumatoid Arthritis	-	Administrative Department, Medical Unit	-	UP Med Webinars	Online	-	-	-
3	February 03, 2021   12:00NN	Rotavirus Diarrhea: A Democratic Illness	-	Administrative Department, Medical Unit	-	UP Med Webinars	Online	-	-	-
4	February 3, 2021	Introduction on LEAN SIX SIGMA	-	All LRTA Officials, Managers and Heads of Offices, All Interested LRTA Employees	-	Quality Plus Management Consulting Co.	Online	0	0	0

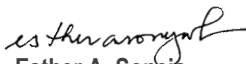
5	February 3, 2021	Introduction to ISO 31000 Risk Management System	-	LRTA QMS Core Team (QMS Risk Management Team)	-	Development Academy of the Philippines (DAP)	Online	0	0	0
6	February 4, 2021	Introduction on the Fourth Industrial Revolution, ISO 37120 Smart City, Robotics, AI, and IOT	-	LRTA QMS Core Team (QMS Risk Management Team)	-	Development Academy of the Philippines (DAP)	Online	0	0	0
7	February 05, 2021   12:00NN	2020 CPG on Dyslipidemia: What's New?	-	Administrative Department, Medical Unit	-	UP Med Webinars	Online	-	-	-
8	February 5, 2021	Introduction to ISO 37001:2016 Anti-Bribery Management System	-	LRTA QMS Core Team (QMS Risk Management Team)	-	Development Academy of the Philippines (DAP)	Online	0	0	0
9	February 5, 2021	Kwentong Lingkod Bayani	-	All LRTA Officials, Managers and Heads of Offices, All Interested LRTA Employees	-	Civil Service Institute - CSC	Online	0	0	0
10	February 12, 2021	ISO 14001:2015 Environmental Management System Awareness Course	-	PCO & Managing Head	-	Assert Management Consultancy Services	Online	0	0	0
11	February 12-14, 2021	Video Editing for Beginners using Adobe Premiere Pro	-	AFCS System Administration Division, Knowledge Management and Information Technology	-	Creative Nation Academy	Online	0	0	0
12	February 17, 2021	Gender Matters: Healthy Hearts, Healthy Relationships	-	GAD Committee, All Interested LRTA Employees	-	Gender and Development Resource Center - MSU-Iligan Institute of Technology	Online	0	0	0
13	February 18, 2021   1:00 - 2:00 PM	Productivity Talk: Leadership and Digital Transformation		Planning Department, KMITD	-	DAP as APO Center of Excellence on Public Sector Productivity	Online	-	-	-

14	February 22-26, 2021	Python Programming Essential Course	-	AFCS System Administration Division	-	DICT-Western Visayas Regional Office	Online	0	0	0
15	February 23, 2021   1:30-4:30 PM	Rising to the Challenge of the Pandemic: LGU Best Practices in COVID-19 Crisis Management		All LRTA Officials, Managers, and Heads of Offices	-	Center for Local and Regional Governance (CLRG)	Online	-	-	-
16	February 23-24, 2021	Problem Solving and Decision Making	-	Lines 1 & 2 Engineering Department, Project Management Offices (L1 CAVEX, L2 EEP, L2 WEP)	-	GCSS Consulting Inc.	Online	0	0	0
17	February 24, 2021	Addressing Poverty in the Household through Farming, so No Family is Left Hungry (attended by Mr. Arnel Racoma)	-	GAD Committee, All Interested LRTA Employees	TOD	Philippine Federation of Local Councils of Women (PFLCW), Inc.	Online	0	1	0
18	February 26, 2021   2:00-4:00 PM	The Art of Data Storytelling in Tableau: An Overview Webinar		Planning Department, CPRD, KMITD, FROG	-	DICT Luzon Cluster 3- Catanduanes	Online	-	-	-
<b>G. OTHER ACTIVITIES</b>										
1	February 24, 2021	Orientation on Cross Training for Operations Frontline Personnel	1	Operations Department	TOD, SOD, TCD	Operations Department	Zoom	0	3	0

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